

Self appraisal report for Year (2021-22)

Auditor Agency: IIMC

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Indian Institute of Science Education and Research Thiruvananthapuram

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.iisertvm.ac.in/pages/rti_act	Fully Met	1.28	Okay
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.iisertvm.ac.in/pages/director	Fully Met	1.28	Okay
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.iisertvm.ac.in/files/get_file/73231e53eeef362c814c8522f5257286	Fully Met	1.28	Okay
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.iisertvm.ac.in/faculty/ https://www.iisertvm.ac.in/staffs	Fully Met	1.28	Okay
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.iisertvm.ac.in/files/read/organo	Fully Met	1.28	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					gram20201224			
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes https://www.iisertvm.ac.in/pages/board_of_governors https://www.iisertvm.ac.in/pages/senate https://www.iisertvm.ac.in/pages/finance_committee https://www.iisertvm.ac.in/pages/building_and_works_committee https://www.iisertvm.ac.in/staffs https://www.iisertvm.ac.in/faculty/deans https://www.iisertvm.ac.in/faculty/hods https://www.iisertvm.ac.in/faculty/	Fully Met	1.28	Okay
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/staffs/officershttps://www.iisertvm.ac.in/files/read/delegation_of_admn_fin_powers_300713https://www.iisertvm.ac.in/files/read/powers-and-duties-2021-06-30	Fully Met	1.54	Okay
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/staffs/nonofficerhttps://www.iisertvm.ac.in/files/read/powers-and-duties-2021-06-30	Fully Met	1.54	Okay
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes	Fully Met	1.54	Okay
1.2.4	Exercised	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes	Fully Met	1.54	Okay
1.2.5	Work allocation	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/file	Fully Met	1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s/read/delegation_of_admn_fin_powers_300713https://www.iisertvm.ac.in/staffs/nonofficershttps://www.iisertvm.ac.in/files/read/powers-and-duties-2021-06-30			
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/files/read/rti20200406_1_3_i-1	Fully Met	1.54	Okay
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/pages/board_of_governors	Fully Met	1.54	Okay
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes	Fully Met	1.54	Okay
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/pages/iiser_act_and_statuteshttps://www.iisertvm.ac.in/files/read/rti20200	Fully Met	1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	406_1_3_iv https://www.iisertvm.ac.in/pages/iiser_act_and_statutes https://www.iisertvm.ac.in/files/read/organogram20201224 https://www.iisertvm.ac.in/files/read/delegation_of_admn_fin_powers_300713 https://www.iisertvm.ac.in/files/read/powers-and-duties-2021-06-30	Fully Met	1.54	Okay
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/pages/bs_ms_programme https://www.iisertvm.ac.in/pages/iphd_programme https://www.iisertvm.ac.in/pages/phd_programme	Fully Met	1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/pages/bs_ms_programme	Fully Met	1.54	Okay
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/pages/bs_ms_programme	Fully Met	1.54	Okay
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/pages/bs_ms_programme	Fully Met	1.54	Okay
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://www.iisertvm.ac.in/pages/exnavigate?exurl=https%3A%2F%2Fpgportal.gov.in%2Fsignin%2Fhttps://www.iisertvm.ac.in/pages/leadership-organization https://www.iisertvm.ac.in/pages/reaching_iiser_permanent_campus	Fully Met	1.54	Okay
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://www.iisertvm.ac.in/pages/iiser_act_	Fully Met	1.92	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	and_statutes https://www.iisertvm.ac.in/files/read/bs-ms-regulations-2020-21-20201128-1 https://www.iisertvm.ac.in/files/read/revised_bsms_curriculum_22jul2020 https://www.iisertvm.ac.in/files/read/iphdguidebook-2020-21 https://www.iisertvm.ac.in/files/read/revised_iphd-curriculum_2020-2021-v4 https://www.iisertvm.ac.in/files/read/phd_regulations-2020-2021	Fully Met	1.92	Okay
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes https://www.iisertvm.ac.in/files	Fully Met	1.92	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/read/bs-ms-regulations-2020-21-20201128-1https://www.iisertvm.ac.in/files/read/revised_bsms_curriculum_22jul2020https://www.iisertvm.ac.in/files/read/iphdguidebook-2020-21https://www.iisertvm.ac.in/files/read/revised_iphd-curriculum_2020-2021-v4https://www.iisertvm.ac.in/files/read/phd_regulations-2020-2021			
1.5.4	Transfer policy and transfer orders	Not Applicable	0	0	empty	Not Applicable	0	Okay
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.iisertvm.ac.in/files/read/rti-categories-of-documents-2021-06-30	Fully Met	3.85	Okay
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Registrar of	Fully Met	3.85	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					the Institute is the custodian of all records.			
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.iisertvm.ac.in/pages/board_of_governors https://www.iisertvm.ac.in/pages/senate https://www.iisertvm.ac.in/pages/finance_committee https://www.iisertvm.ac.in/pages/building_and_works_committee https://www.iisertvm.ac.in/staffs	Fully Met	0.96	Okay
1.7.2	Composition	Fully Met	0.96	0.96	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes	Fully Met	0.96	Okay
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	7th June 2012	Fully Met	0.96	Okay
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes https://www.iisertvm.ac.in/files	Fully Met	0.96	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/read/rti20200406_1_7_iv			
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.iisertvm.ac.in/pages/iiser_act_and_statuteshttps://www.iisertvm.ac.in/files/read/rti20200406_1_7_v	Fully Met	0.96	Okay
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Okay
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Okay
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Applicable	0	Okay
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.iisertvm.ac.in/faculty/https://www.iisertvm.ac.in/staffs	Fully Met	3.85	Okay
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.iisertvm.ac.in/faculty/https://www.iisertvm.ac.in/staffs	Fully Met	3.85	Okay
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.iisertvm.ac.in/files/read/faculty-pay-2022-marchhttps://www	Fully Met	3.85	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					.iisertvm.ac.in/files/read/non-faculty-pay-2022-march			
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	Compensation is given as per the GOI guidelines approved by the Board of Governors.	Fully Met	3.85	Okay
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	Mr S Harihar akrishnan Dy. Registrar, Public Information Officer , IISER TVM, Maruthamala P.O, Vithura Grama Panchayath, Thiruvananthapuram-695551 Ph:0471-2778 164 pio@iisertvm.ac.in Col. Robinson George (Retd) Registrar Appellate	Fully Met	3.85	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>Authority IISER TVM, Maruthamala P.O, Vithura Grama Panchayath, T hiruvananthap uram-695551 Ph:0471-2778 006/2778044 r egistrar@iisert vm.ac.in</p>			
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	<p>Mr S Harihara krishnan Dy. Registrar, Public Information Officer , IISER TVM, Maruthamala P.O, Vithura Grama Panchayath, T hiruvananthap uram-695551 Ph:0471-2778 164 pio@iisert vm.ac.in Col. Robinson George (Retd) Registrar Appellate</p>	Fully Met	3.85	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Authority IISER TVM, Maruthamala P.O, Vithura Grama Panchayath, T hiruvananthap uram-695551 Ph:0471-2778 006/2778044 r egistrar@iisert vm.ac.in			
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	-	Fully Met	3.85	Okay
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	-	Fully Met	3.85	Okay
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	4th Regional Workshop towards implementation of online RTI application portal organized by DoP&T, Govt. of India at Vikasa Soudha, Bengaluru on	Fully Met	1.92	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					20.6.2016 attended by the Appellate Authority & CPIO of the Institute.			
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	The officials are provided with periodical training in RTI matters from time to time.	Fully Met	1.92	Okay
1.12.3	Training of CPIO/APIO	Partially Met	1.92	0.96	The officials are provided with periodical training in RTI matters from time to time.	Partially Met	0.96	Okay
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://www.iisertvm.ac.in/files/read/rti-guidelines-2021-06-30	Fully Met	1.92	Okay
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	0	0	empty	Not Applicable	0	Okay
Total			88	87			87	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.iisertvm.ac.in/pa	Fully Met	10.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ges/annual_report			
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.iisertvm.ac.in/files/read/annual-accounts-2020-21	Fully Met	10.00	Okay
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.iisertvm.ac.in/files/read/annual-accounts-2020-21	Fully Met	10.00	Okay
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.iisertvm.ac.in/files/read/annual-accounts-2020-21	Fully Met	10.00	Okay
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.iisertvm.ac.in/pages/annual_report	Fully Met	10.00	Okay
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://www.iisertvm.ac.in/files/read/rTI-travel-expenses-details-21-22	Fully Met	16.67	Okay
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded	Fully Met	16.67	16.67	The Institute carries out all the	Fully Met	16.67	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.				procurements and works through e-procurement portal. The details of tenders, work awarded, names of suppliers/contractors, rates and total amount at which such procurement or work contract is executed can be obtained from the following link. The details on tenders can also be obtained from the Institute website under link https://www.iisertvm.ac.in/tenders/active_tenders			
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://www.iisertvm.ac.in/pages/annual_report	Fully Met	50.00	Okay
Total			133	133			133	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	The Act and Statutes of the Institute are approved by the Parliament and is available under the link (https://www.iisertvm.ac.in/pages/iiser_act_and_statutes) Guide Book of Regulations BSMS Guide Book of Regulations BS-MS Syllabus Int. PhD Guide Book of Regulations Int. PhD Syllabus PhD Guide Book of Regulations	Fully Met	12.50	Okay
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI	Fully Met	12.5	12.50	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes9 AM to 5.30PM Mr S Harihara	Fully Met	12.50	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	applicants				krishnan Dy. Registrar, Public Information Officer , IISER TVM, Maruthamala P.O, Vithura Grama Panchayath, T hiruvananthap uram-695551 Ph:0471-2778 164 pio@iisert vm.ac.in			
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	Information about the activities of the Institute are updated in the official website www.isertvm.ac.in time to time.	Fully Met	50.00	Okay
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in	Fully Met	25	25.00	YES IISER	Fully Met	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Electronic format				ACT and Statutes IISER's Council Board of Governors Senate Finance Committee Building and Works Committee Faculty Manual GFR Purchase Rules R & D Manual BSMS Guide Book of Regulations BS-MS Syllabus Int. PhD Guide Book of Regulations Int. PhD Syllabus PhD Guide Book of Regulations			
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	YES	Fully Met	25.00	Okay
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	IISER ACT and Statutes	Fully Met	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					IISER's Council Board of Governors Senate Finance Committee Building and Works Committee Faculty Manual GFR Purchase Rules R & D Manual BSMS Guide Book of Regulations BS-MS Syllabus Int. PhD Guide Book of Regulations Int. PhD Syllabus PhD Guide Book of Regulations			
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	IISER ACT and Statutes IISER's Council Board of Governors Senate Finance	Fully Met	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Committee Building and Works Committee Faculty Manual GFR Purchase Rules R & D Manual BSMS Guide Book of Regulations BS-MS Syllabus Int. PhD Guide Book of Regulations Int. PhD Syllabus PhD Guide Book of Regulations			
Total			175	175			175	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://www.iisertvm.ac.in/files/read/iisertvm-annual-report-2021-english	Fully Met	14.29	Okay
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	https://www.iisertvm.ac.in/files/read/iisertvm-annual-report-2021-english	Fully Met	14.29	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					m-annual-report-2021-hindi			
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	February 2020 Details are updated whenever the changes are occurred.	Fully Met	28.57	Okay
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	All the information available in electronic form can be accessed through www.iisertvm.ac.in. The details are available under this link	Fully Met	9.52	Okay
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.iisertvm.ac.in/pages/iiser_act_and_statutes https://www.iisertvm.ac.in/faculty https://www.iisertvm.ac.in/staffs https://www.iisertvm.ac.in/files/read	Fully Met	9.52	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/rti20200406_4_3_ii			
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.iisertvm.ac.in/	Fully Met	9.52	Okay
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	Any citizen who intends to obtain information under RTI act, 2005 may apply the request to Public Information Officer, IISER Thiruvananthapuram, Maruthamala P.O, Vithura Grama Panchayath, Thiruvananthapuram - 695551 or through https://rtionline.gov.in	Fully Met	7.14	Okay
4.4.2	Details of information made available	Fully Met	7.14	7.14	Matters related to the affairs of IISER Thiruva	Fully Met	7.14	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	nanthapuram 9:00 am to 5:30 pm. Citizens can apply through online https://rtionline.gov.in	Fully Met	7.14	Okay
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	Mr S Harihar akrishnan Dy. Registrar, Public Information Officer , IISER TVM, Maruthamala P.O, Vithura Grama Panchayath, Thiruvananthapuram-695551 Ph:0471-2778164 pio@iisertvm.ac.in Col. Robinson George (Retd) Registrar Appellate Authority IISER TVM, Maruthamala P.O, Vithura Grama	Fully Met	7.14	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Panchayath, Thiruvananthapuram-695551 Ph:0471-2778006/2778044 registrar@iisertvm.ac.in			
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	The grievances can be lodged through link https://pgportal.gov.in/signin The Registrar of the Institute is the nodal officer towards resolving the grievances received through Public Grievance portal. Address Indian Institute of Science Education and Research Thiruvananthapur	Fully Met	3.57	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					am (IISER TVM) Maruthamala P.O Vithura T hiruvananthapuram Kerala, India PIN-695551 https://www.iisertvm.ac.in/pages/reaching_iiser_permanent_campus			
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	The list is available below 2018-19 2019-20 2020-21 2021-22	Fully Met	3.57	Okay
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://www.iisertvm.ac.in/pages/annual_report	Fully Met	3.57	Okay
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://www.iisertvm.ac.in/files/read/r-and-d-project-info-fy-2020-21	Fully Met	3.57	Okay
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://www.iisertvm.ac.in/pages/exnavigat	Fully Met	3.57	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					e?exurl=https%3A%2F%2Feprocare.gov.in%2Fcppp%2Fresultofendersnew%2Fcppdata%2FbyU1c1a2FXRnVJRWx1YzNScGRIVjBaU0J2WmICVFkybGxibU5sSUVW a2RXTmhkR2x2YmlCaGJtUWdVbVZ6WldGeVkyZ2dMU0JVYUdseWRYWmhibUZ1ZEdoaGNIVnlZVzA9QTEzaDFBMTNoMUExM2gxQTEzaDFNakF4T1E9PUExM2gxVUhWaWJHbHphR1Zr			
4.5.6	Annual Report	Fully Met	3.57	3.57	https://www.iis	Fully Met	3.57	Okay
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	ertvm.ac.in/pages/annual_report	Not Applicable	0	Okay
					https://www.iisertvm.ac.in/pa			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ges/exnavigate?exurl=https%3A%2F%2Fwww.iiseradmission.in%2Ffaq%2F			
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Fully Met	3.57	Okay
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.iisertvm.ac.in/files/read/quarterly_return_2020_01_13https://www.iisertvm.ac.in/files/read/quarterly_return_2019_20https://www.iisertvm.ac.in/files/read/quarterly_return_r201920_2021_06_30https://www.iisertvm.ac.in/files/read/quarterly_return_2021_22	Fully Met	14.29	Okay
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.iisertvm.ac.in/files/read/quarterly_return_2021_22	Fully Met	14.29	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ertvm.ac.in/files/read/quarterly_return_2020_01_13https://www.iisertvm.ac.in/files/read/quarterly_return_2019_20https://www.iisertvm.ac.in/files/read/quarterly_return_r201920_2021_06_30https://www.iisertvm.ac.in/files/read/quarterly_return_2021_22			
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Not Applicable	0	0	empty	Not Applicable	0	Okay
Total			168	168			168	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	Mr S Harihar akrishnan Dy. Registrar, Public Information Officer , IISER TVM, Maruthamala P.O, Vithura	Fully Met	20.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Grama Panchayath, Thiruvananthapuram-695551 Ph:0471-2778164 pio@iisertvm.ac.in Registrar, FAA Mr S Hariharakrishnan Dy.Registrar IISER TVM, Maruthamala P.O, Vithura Grama Panchayath, Thiruvananthapuram-695551 Asst.Registrar IISER TVM, Maruthamala P.O, Vithura Grama Panchayath, Thiruvananthapuram-695551 Registrar, FAA			
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://www.iisertvm.ac.in/files/read/third-party-audit-report	Fully Met	20.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					t-2021-09-01h https://www.iiser rtvm.ac.in/files /read/third-par ty-audit-report -2021-06-30			
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	15th April 2021 Mr S Hariharakrishnan Dy. Registrar, Public Information Officer , IISER TVM, Maruthamala P.O, Vithura Grama Panchayath, Thiruvananthapuram-695551 Ph:0471-2778 164 pio@iiservm.ac.in	Fully Met	20.00	Okay
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	Okay
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Applicable	0	Okay
Total			60	60			60	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Partially Met	25	12.50	All the details pertaining to the academic matters of the Institute are provided in the website www.iisertvm.ac.in	Fully Met	25.00	Okay
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Not Applicable	0	0	empty	Not Met	0	Pls, get the certificate
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Met	0	Pls, get the certificate
Total			25	13			25	
Grand Total			649	635				648