

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुवनंतपुरम
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH THIRUVANANTHAPURAM
(भारत सरकार, मानव संसाधन विकास मंत्रालय/ Govt. of India, Ministry of H.R.D)
मरुतामला.पी.ओ/ MARUTHAMALA.P.O, वितुरा/ VITHURA / तिरुवनंतपुरम/ THIRUVANANTHAPURAM – 695 551 केरला/
KERALA, भारत/ INDIA / फोन/ Phone: 0471-2778019 / ईमेल/ email: purchasestores@iisertvm.ac.in
GST 32AAAJI0299R1ZS

तारीख/ Date: 18 Aug 2020

निविदा के लिए आमंत्रण (इ-प्रोक्युमेंट मोड)/ INVITATION TO TENDER (E-Procurement mode only)

No: IISER/PUR/0377/RC/P&S/20-21

नियत तारीख/Due Date: 08 Sep 2020 [3PM]

खोलने की तारीख/Date of Opening: 09 Sep 2020 [3.30PM]

प्रिय महोदय/Dear Sirs,

विषय / Sub: RATE CONTRACT FOR SUPPLY OF CHEMICALS AND LABORATORY CONSUMABLES FOR THE PERIOD FROM 01 Oct 2020 TO 30 Sep 2021

The Institute invites Single Cover Tenders for the following items through the eProcurement System of National Informatics Centre that enables the Tenderers to download the Tender Schedule free of cost and then submit the bids online through Central Public Procurement Portal of Government of India (<https://eprocure.gov.in/eprocure/app>). Please quote only in Indian Rupees as per GFR 2017 amended Rule 161 (iv) and Public Procurement (Preference to make in India) order 2017, with your lowest rate and shortest delivery period as per the following terms.

Sl No.	Description of Goods
1.	Rate Contract for supply of chemicals, plastic wares, reagents, glassware, electronic components, vacuum consumables, lab wares, optics and opt mechanics for the period from 01 Oct 2020 TO 30 Sep 2021

- A. भुगतान/ **PAYMENT**: आपूर्ति और स्थापना के बाद 30 दिनों के अंदर आईआईएसईआरटीवीएम द्वारा कोई अग्रिम भुगतान नहीं किया जाएगा/ Within 30 days after supply. **Advance payment will not be made by IISERTVM.**
- B. वितरण/ **Delivery**: विथुरा कैंपस में वितरित करना है(मुफ्त वितरण)। अगर आयात करें तो स्पष्ट रूप से ब्रेकअप शुल्क के साथ पूर्व-कार्य / एफसीए / सीआईपी शर्तों का उल्लेख करें/ To be delivered at **Vithura Campus** (Free delivery including unloading charges).
- C. कर एवं कर्तव्य/ **TAXES & DUTIES**: कर एवं कर्तव्य का उल्लेख करें। हमको सीमा शुल्क अधिसूचना 51/96 और जीएसटी (5%) अधिसूचना 45/2017 और 47/2017 दिनांकित 14/11/2017 से छूट दी गई है।/ Indicate taxes and duties. We are partially exempted for customs duty under 51/96 notification and GST (5%) under 45/2017 & 47/2017, dated 14/11/2017 notifications.
- D. छूट/ **Discount**: अगर कोई है तो सूचित करें/ Indicate, if any.
- E. वितरण अनुसूची/**Delivery Schedule**: अति आवश्यक है। अपना अनुसूची उल्लिखित करें/ Required Immediately. Indicate your schedule
- F. उद्घरण की विधिमान्यता **Validity of quote**: One Year

G. The Class I local supplier and Class II local supplier should mention in the bid, the percentage of local content. Bidder should provide the details of the location(s) at which the value addition is made along with bid document. Any non-compliance in this regard, the bid will not be considered in the category.

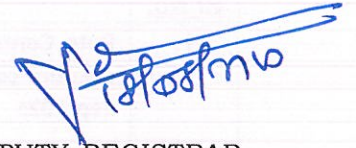
H. The BIDDERS are requested to give detailed tender in single bid in one packets containing following:

- 1) Technical Bid.
- 2) (a) Price Bid (Pdf format-As per Annexure 4)
(b) Price Bid (excel format as per CPP portal) .

I. Annexure 4 to 11 should be enclosed with the offer. **If not, the bid will be summarily rejected.**

J. **Details:** **Annexure 1:** Instruction to tenderer, **Annexure 2:** Instructions to Bidder for Online Bid Submission, **Annexure 3:** Terms and Conditions for submission of offer, **Annexure 4:** Price Schedule, **Annexure 5:** List of brands required, **Annexure 6:** Fall Clause Notice Certificate, **Annexure 7:** Undertaking regarding blacklisting / non- debarment, **Annexure 8:** Tender Acceptance Letter, **Annexure 9:** Bank account details , **Annexure 10:** Manufacturer's authorization form, **Annexure 11 :** Check list

भवदीय/ Yours Faithfully



उप कुलसचिव/ DEPUTY REGISTRAR
क्रय एवं भंडार/ PURCHASE & STORES

Annexure 1 to IISER Tvm invitation to Tender No.
IISER/PUR/0377/RC/P&S/20-21 dated 18 Aug 2020

निविदाकारों के लिए निर्देश (स्वदेशी)/ INSTRUCTION TO TENDERER

1. कर/ अन्य कर्तव्य/ अधिभार निविदा में अलग से दिखाया जाना चाहिए/ Tax and /or other duties/levies where legally levies and intended to be claimed should be distinctly shown separately in the tender.
2. (a) आपका उद्धरण निविदा खोलने की तारीख से 90 दिनों के लिए मान्य होता है। निश्चित कीमत के साथ के संविदा दर को प्राथमिकता दी जाएगी/ Your quotation should be valid for a minimum period of 90 days from the date of opening of the Tender. Quotation with firm prices will be preferred.
(b) निविदा के आमंत्रण में संकेतित इकाइयों के अनुसार कीमत उद्धृत करना है। जब निविदा फॉर्म में उल्लिखित इकाइयों के अलावा संविदा दर दिए जाने पर दो इकाइयों के बीच के संबंध प्रस्तुत किया जाना चाहिए/ Prices are required to be quoted according to the units indicated in the Invitation to Tender. When quotations are given in terms of units other than those specified in the tender form, relationship between the two sets of units must be furnished.
3. (a) तैयार माल से आपूर्ति करने वाले निविदाओं को वरीयता दी जाएगी। वितरण का आधार आईआईएसईआर के साइट पर मुफ्त में है/ Preference will be given to those tenders offering supplies from ready stocks. The basis of delivery is at IISER site free of cost.
(b) हमारी भुगतान की शर्तें माल की प्राप्ति और स्वीकृति के 30 दिनों के भीतर होंगी/ our payment terms are within 30 days of receipt and acceptance of the item at our site.
4. (a) वस्तुओं के सभी उपलब्ध तकनीकी साहित्य, सूचीपत्र और अन्य आंकड़े प्रस्ताव के साथ प्रस्तुत किया जाना चाहिए/ All available technical literature, catalogues and other data in support of the specifications and details of the items should be furnished along with the offer.
विशेष विवरण/ Specifications: प्रस्तावित भंडार हमारे विवरण के अनुरूप होना चाहिए। अगर विचलन है तो निविदाकार अपने उद्धरण में संकेत दिया जाना चाहिए। निविदाकार भंडार के प्रारूप सूचित करना चाहिए और आवश्यक होने पर संविदा दर के साथ सूचीपत्र, तकनीकी साहित्य और नमूने प्रदान करना चाहिए। आवश्यक होने पर परीक्षण प्रमाण पत्र आपूर्ति के साथ अंग्रेषित किया जाना चाहिए। निविदाकार को उपयुक्त कारणों के साथ विनिर्देशों में परिवर्तन का सुझाव दे सकता है/ Stores offered should strictly conform to our specifications. Deviations, if any should be clearly indicated by the tenderer in their quotation. The tenderer should also indicate the Make/Type number of the stores offered and provide catalogues, technical literature and samples, wherever necessary along with the quotations. Test Certificates wherever necessary should be forwarded along with supplies. Whenever specifically mentioned by us the tenderer could suggest changes to specifications with appropriate reasons for the same.
5. आईआईएसईआर को निम्नतम या किसी भी निविदा को स्वीकार करने के लिए कोई दायित्व नहीं होगा और पूरे या निविदा के किसी हिस्से के स्वीकृति का अधिकार सुरक्षित रखेगा और निविदाकार उद्धृत दरों पर समान की आपूर्ति करना चाहिए/ IISER shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered and the tenderers shall supply the same at the rates quoted.
6. अगर संविदा दर में कोई सुधार होने पर इसे प्रमाणित किया जाना चाहिए। सभी राशी शब्दों और आंकड़ों में भी सूचित किया जाना चाहिए। यदि शब्दों और आंकड़ों में उद्धृत राशि के बीच अंतर होने पर शब्दों में उद्धृत राशि प्रबल होगी। संविदा दर में प्रत्येक वस्तु के मूल्य होना चाहिए और कर और कर्तव्यों सहित मूल्य की कुल राशि का स्पष्ट रूप से उल्लेख किया जाना चाहिए/ Corrections, if any, in the Quotation must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, amount quoted in words shall prevail. Quotation must have price for each line item and totaling of the price including taxes and duties should be clearly mentioned.
7. निविदाकार निविदा में अपने बैंकर, कर पंजीकरण, पैन नंबर आदि उल्लिखित करना चाहिए/ The tenderer should mention the name of his bankers, Tax Registration, PAN number etc in the tender.
8. निविदा पर हस्ताक्षर करने वाले व्यक्ति बुलाने पर उपस्थित होना चाहिए। The authority of the person signing the tender, if called for, should be produced.
9. आईआईएसईआर भारत सरकार के शैक्षणिक और अनुसंधान संस्थान होने के नाते, इसको जीएसटी अधिसूचना सं. 45/2017 और 47/2017 दिनांकित 14/11/2017 और सीमा शुल्क अधिसूचना सं. 51/96 दिनांकित 23 जुलाई 2009 के भुगतान से छूट दिया है और वैट नियमों के अनुसार फॉर्म 16 जारी कर सकते हैं/ IISER being a Govt of India Educational and Research Institute, is exempted from payment of GST under Notification No. 45/2017 & 47/2017 dt 14/11/2017 and Customs Duty under Notification No. 51/96- Customs dated 23rd July 2009.
10. आपूर्ति की गई भंडार आपूर्ति, स्थापना और कमीशन की तारीख से 1 वर्ष वारंटी में होगा/ The stores supplied should be covered with minimum of 1 year warranty from the date of supply, installation and commissioning, if not stated otherwise in tender specification.
11. निविदा के आमंत्रण में उल्लिखित के अनुसार धन जमा / बोली सुरक्षा जमा उद्धरण के साथ जमा किया जाना चाहिए। ईएमडी भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुवनंतपुरम के पक्ष में 90 दिनों के लिए मान्य होगा/ Earnest Money Deposit/ Bid Security should be submitted along with your quote as mentioned in Invitation for Tender. EMD should be in favour of Indian Institute of Science Education and Research Thiruvananthapuram valid for 90 days.
12. IISER-TVM comply with order No. P-45021/2/2017-PP(BE-11) dated 04 Jun 2020 (Public Procurement/ Preference to Make in India) and its order 2017 revision.
13. LD Clause: LD may be imposed @ 0.5% per week after stipulated delivery period.
14. Award of Contract (AOC) would be issued to the technically qualified lowest bidder.
15. Tender due date would be auto-extended upon non-receipt of sufficient number of bids.
16. The bid security may be forfeited if the bidder withdraws or modifies or amends its tender or impairs or derogates from its bid during the bid validity period or fails to sign the contract or fails to furnish order acceptance or performance security in time.

Annexure 2 to IISER Tvm invitation to Tender No.
IISER/PUR/0377/RC/P&S/20-21 dated 18 Aug 2020

Instructions To Bidder for Online Bid Submission

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / email in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the

tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

- 5) Bidders are requested to note that they should necessarily submit their technical & financial bids in PDF format only and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

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TERMS AND CONDITIONS FOR SUBMISSION OF OFFER

1. Offers will be accepted only from manufacturers or they may authorize only one exclusive agent against Tender enquiry No IISER/PUR/0377/RC/P&S /20-21 dated 18 Aug 2020 , who may quote along with authorization valid as on date of submission of bids. Authorized Agent quoting for the supply should attach authorization from the manufacturers, failing which the quotation will be summarily rejected.
2. Only Price Schedule and Documents as per Check-list is to be submitted On-line on CPPP. The Product Catalogue / CDs/ Price List are to be submitted manually /Post Courier, super scribing '**Tender Documents for Rate contract and Tender reference number**' and **should reach P&S Section, IISER Tvm before due date and time.**
3. The Rate Contract will be valid for a minimum period of one year. The Prices offered shall be valid for a period of One year from 01 Oct 2020 to 30 Sep 2021; there will be no additional charges for Delivery & unloading. The Delivery will be FOR IISER Thiruvananthapuram on Free of Cost basis. The companies which cannot provide validity of rates for One Year and price list need not apply. However, in special case IISER Tvm reserves the right to extend or curtail the period of Rate Contract.
5. The Bids should be complete in all respects and should be duly signed. Incomplete and unsigned bids will not be considered.
6. There shall be no change in price structure during the currency of contract except of the statutory levies which are made applicable by the Govt. through notifications and regulations. However, the Bidder will pass on the advantage to IISER Tvm in case of downward price movement during the Contract period.
7. List of Other Similar Organizations where similar supplies have been made and having a Rate Contract may be submitted.
8. Prices charged for the stores supplied under Rate Contract should under no event be higher than lowest prices at which the party sells the items to any other organization during the period of contract.



9. The rate contract will be guided by "**Fall Clause**".
"if the rate contract holder reduces its price or sells or even offers to sell the rate contracted goods following conditions of sale similar to those of the rate contract, at a price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from the date for all the subsequent supplies under the rate contract and the rate contract amended accordingly."
10. The goods will be delivered within Four weeks of placement of order or as agreed.
11. If the supplier fails to deliver the material within the delivery period as specified, IISER Tvm may procure such items from alternate source. The supplier will be liable to the purchaser for any excess costs incurred for procurement of goods or services not delivered in time.
12. Replacements – Damages/Broken/Expired or any other reason which renders the goods of use to IISER Tvm will be replaced within a weeks' time at no cost to IISER Tvm.
13. IISER Tvm also reserves right to test the chemicals and solvents of material for their quality if it so desires, if the items supplied is found to be of inferior quality and grade the same will have to be replaced by the supplier at their cost within the stipulated time period.
14. Payment Terms – Our Payment terms are normally within 30 days of receipt and acceptance of goods at IISER Tvm. Payment will be made by NEFT. No Advance Payment will be made under any circumstances.
15. Relevant Certificates for purpose of availing Custom Duty and GST exemption in terms of Notfn. No 51/96 Customs dt 23.07.1996, Notfn. No. 47/2017 Integrated Tax (Rate) dt 14.11.2017 and Notfn No.45/2017 – Central Tax (Rate) dt 14.11 2017, as amended from time to time.
16. IISER Tvm is entitled to place orders up to the last day of the validity of the rate contract and, though supplies against such purchase orders will be effected beyond the validity period of the rate contract, all such supplies will be guided by the terms and conditions of the rate contract.
17. IISER Tvm will not be liable for any obligation or supplies made unless the Official Purchase Order has been placed by the Purchase Department.



18. IISER Tvm and/or the firm are entitled to withdraw/cancel the rate contract by serving one-month notice on each other. However, once a purchase order is placed on the supplier for supply of a definite quantity in terms of the rate contract during the validity of the rate contract, that purchase order becomes a valid and binding contract

19. IISER Tvm does not guarantee or assure of any quantum of business during the contract period. The order will be issued only if the requirement of such items arises in the Institute.

20. IISER Tvm may have parallel rate contracts.

21. All disputes of any kind arising out in connection with the executing the order shall be referred by either party (IISER Tvm or the bidder) after issuance of 30 days' notice in writing to the other party clearly mentioning the nature of dispute to a single arbitrator acceptable to both the parties. The venue for arbitration shall be IISER, Tvm India. The jurisdiction of the courts shall be Thiruvananthapuram, Kerala, India.

22. The Director, IISER Tvm does not bind to accept the lowest quotation and reserves the right to him, to reject or partly accept any or all the quotations received without assigning any reason.



Deputy Registrar
(Purchase & Stores)

PRICE SCHEDULE
RATE CONTRACT PERIOD - 01 Oct 2020 to 30 Sep 2021

<u>Ser</u>	<u>Particulars</u>	<u>Details to be filled by the bidder</u>
1.	Category of stores Chemical / Labwares / Glassware	
2.	Brand	
3.	Discount offered by the manufacturer (in %)	
4.	Discount offered by the dealer (in %)	
5.	Total Discount	
<u>BIDDER DETAILS</u>		
6.	Name of the bidder	
7.	Address of the bidder	
8.	Contact Person	
9.	Email id	
10.	Mobile Number	
11.	Landline Number	
12.	Firm Status of the bidder	Manufacturer / Authorised Bidder (Tick appropriate)
13.	Whether authorisation from manufacturer is attached	
14.	Delivery by (Authorised agent or manufacturer)	Manufacturer / Authorised Bidder (Tick appropriate)
15.	PAN Number (attach copy)	
16.	GST Number (attach copy)	

Date:

Signature with seal

Place

Note :

1) For different brands or make please submit different price schedules. (one price schedule for each brand) 2) On CPP portal, it is mandatory to upload price schedule (BOQ) in excel format. However, Institute will consider only PDF format of price schedule as per Annexure-4

Annexure 5 to IISER Tvm invitation to Tender No.
IISER/PUR/0377/RC/P&S/20-21 dated 18 Aug 2020

LIST OF BRANDS REQUIRED

<u>Ser</u>	<u>Manufacturer</u>	<u>Ser</u>	<u>Manufacturer</u>
1	Abcam	30	Invitrogen Bio Services
2	ABDOS Labtech Pvt Ltd	31	Leonid Chemicals
3	Accumax Lab Devices	32	Mel Systems & Services
4	ACROS	33	Merck Life Science
5	Alfa Aesar	34	Molychem
6	Avantor	35	Mouser Electronics
7	Avra	36	Nunc & Nalgene
8	Axiva Slichem Biotech	37	Origin Diagnostics & Research
9	Bio Rad	38	Pro Lab Marketing
10	Biolegend	39	Promega Lab Chemicals
11	Bioline	40	Qiagen India
12	Borosil Glass Wks	41	Qualigens
13	Brand	42	Quansys
14	Cole-Parmer	43	Rankem
15	Corning	44	Resyn
16	Dharmacon	45	Riviera Glass
17	DSS Takara Bio India	46	RS Components
18	Element 14	47	Sigma Aldrich
19	Finar	48	Spectro Chem
20	Fisher Chemicals	49	SRL (Sisco Research Laboratories)
21	Gbio	50	Tarsons
22	Genaxy Scientific Pvt Ltd	51	TCI (Tokyo Chemical Industry)
23	Genetix Biotech Asia	52	Tensil Labglass
24	Genex	53	Thermo Fisher Scientific India
25	H Fulinger	54	Ultra-International
26	Himedia	55	Vensil Glass
27	Hind Highvac	56	Ventech Science (Glass wares)
28	Holmarc Optomechtronics	57	VT Vaccum
29	ILS (Imperial Life Science) & NEB	58	VWR

[Handwritten Signature]

Annexure 6 to IISER Tvm invitation to Tender No.
IISER/PUR/0377/RC/P&S/20-21 dated 18 Aug 2020

FALL CLAUSE NOTICE CERTIFICATE

This is to certify that we have offered maximum possible to you in our offer No. _____ dated _____ against IISER Tvm Invitation for Tender No. IISER/PUR/0377/RC/P&S/20-21 dated 18 Aug 2020

The prices charged under Rate Contract should under no event be higher than lowest price at which the party sells the items of identical description to any other Govt organisation/ PSU's/ Autonomous bodies/Private organisations during the period of contract failing which the 'FALL CLAUSE' will be applicable.

In case, if the price charged by our firm is more, IISER Tvm will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier.

Seal and Signature of the Bidder

Note: This letter of authority should be on the letterhead of the quoting firm and should be signed by a person competent and having the power of attorney to bind the same.

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

We hereby confirm and declare that we, M/s _____

_____ ,
is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

Date :-

Authorised Signatory

Annexure 8 to IISER Tvm invitation to Tender No.
IISER/PUR/0377/RC/P&S/20-21 dated 18 Aug 2020

TENDER ACCEPTANCE LETTER (To be given on Company Letter Head)

To,

Date:

**The Director, Indian Institute of Science Education and Research – Thiruvananthapuram,
Maruthamala P.O, Vithura, Thiruvananthapuram, Kerala -695551, India.**

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: IISER/PUR/0377/RC/P&S/20-21 dated 18 Aug 2020

Name of Tender / Work: -

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: _____ as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.
7. I / We declare the following information provided are correct to the best of my knowledge:

1	Name and Address of the bidder	
2	Manufacturer / Dealer / Agent	
3	Contact Person	
4	Phone	
5	Email	
6	Mobile Number	
7	GST No	
8	PAN No	
9	UTR No / DU No (in case of online transfer of Tender Fee) (if any)	
10	UTR No / DU No (in case of online transfer of EMD)	
11	Warranty, if any	
12	Delivery period	
13	Payment terms	
14	PO to be placed in favour of	

Yours Faithfully,
(Signature of the Bidder, with Official Seal)

BANK ACCOUNT DETAILS

<u>Ser</u>	<u>Particulars</u>	<u>To be filled by the bidder</u>
1.	Name of beneficiary	
2.	Account number of beneficiary	
3.	Name of Bank	
4.	IFSC Code	
5.	Branch Code	
6.	Branch Address	

Declaration: I undertake the responsibility to intimate the changes, if any, in above particulars.

Bidder Signature: _____

Bidder Name: _____

Place & Date : _____

MANUFACTURER'S AUTHORIZATION FORM

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that re binding on the Manufacturer]

Date: [Insert date (as Day, month and year) of Bid submission] :-

Tender No.: [Insert number from Invitation for Bids]

To: [Insert complete name and address of Purchaser] :- _____

WHEREAS We _____

[insert completer name of Manufacturer], who are official manufacturers of

[Insert type of goods manufactured] having factories at

[insert full address of Manufacturer's factories], do hereby authorize

[insert complete name of Bidder] to submit a bid the purpose of which is to provide the following goods, manufactured by us _____

[insert name and or brief description of the goods], and to subsequently negotiate and sign the contract. We hereby extend our full guarantee and warranty in accordance with the Terms and Conditions of Contract with respect to the Goods offered by the above firm.

Signed:

[insert signature(s) of authorized representative(s) of the Manufacturer]

Name: _____

[insert complete name(s) of authorized representative(s) of the Manufacturer]

Seal of the manufacturer

Title: [insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____ [insert date of signing]

Annexure 11 to IISER Tvm invitation to Tender No.
IISER/PUR/0377/RC/P&S/20-21 dated 18 Aug 2020

CHECK LIST

<u>SER</u>	<u>Enclosures</u>	<u>Submitted</u>
1.	Copy of PAN attached	Yes / No
2.	Copy of GST attached	Yes / No
3.	Duly filled price schedule with firms stamp and signature of authorised person as per annexure 4	Yes / No
4.	Duly filled fall clause notice certificate with firms stamp and signature of authorised person as per annexure 6	Yes / No
5.	Duly filled undertaking regarding blacklisting/ non-debarment certificate with firms stamp and signature of authorised person as per annexure 7	Yes / No
6.	Duly filled Tender Acceptance Letter with firms stamp and signature of authorised person as per annexure 8	Yes / No
7.	Duly filled bank account details with firms stamp and signature of authorised person as per annexure 9	Yes / No
8.	Duly filled manufacturers authorisation form along with stamp as per annexure 10	Yes / No
9.	Tender document signed and stamped on all pages	Yes / No
10.	Soft Copy of Price List	Yes/No

Important notice: Tenderers responding to this enquiry shall be deemed to be agreeable to the terms and conditions herein contained. These terms and conditions shall be binding on the successful tenderer. Conditional tenders are liable to be rejected. IISER Tvm will process the tender as per the Institute's standard procedures. The Director of the Institute reserves the right to reject any or all or part of tender without assigning any reason and shall also not be bound to accept the lowest tender. IISER Tvm would not be under any obligation to give any clarifications to the agencies who's bids are rejected. i agree to all terms and conditions mentioned in the tender document of the institute signature of the tenderer.

