



E-TENDER DOCUMENT

For hiring an Ambulance

cum

patrolling vehicle

TO

IISER THIRUVANANTHAPURAM



E-TENDER NOTICE

Indian Institute of Science Education and Research Thiruvananthapuram (IISER TVM) invites E-Tender (Online Tender through website <http://eprocure.gov.in/eprocure/app> in Two bid System i.e. Technical Bid and Financial bid from transport agencies capable of providing round the clock ambulance service at the campus of IISER Thiruvananthapuram.

Sl. No	Name of Work	Earnest Money Deposit	Tender Fees
1.	Providing ambulance cum patrolling vehicle to IISER TVM	Rs.42,000/-	Rs.590/-

The tender documents consist the following

1. Bidders Eligibility Criteria
2. General Conditions of Tender
 - i. General Instructions to the Tenderer
 - ii. List of Enclosures
 - iii. Selection Criteria
 - iv. Award of Contract
 - v. General Conditions of Contract
 - vi. Penalty
 - vii. Force Majeure
3. Critical dates to remember
4. Forms forming part of Technical Bid

1. **BIDDERS ELIGIBILITY CRITERIA:**

- a. The Bidder shall have a minimum of three years' experience in the similar field of providing ambulance cum patrolling vehicle/passenger vehicles on hire basis to any of the Centrally Funded Technical Institutions (CFTIs)/ Central Educational Institutions (CEIs)/Centrally Funded Autonomous Institutions/Institutes of National Importance (INIs)/PSUs of GoI / Govt. of Kerala/ Any GoI/GoK Institution of repute / **reputed private organizations**. Proof of work orders/contract agreement issued by the concerned authorities to be attached. The agency should have experience in executing similar works in establishments/offices in the state of Kerala.
- b. The bidder must comply with all statutory requirements, such as valid registration/ license to operate and provide ambulance services in the state of Kerala and shall submit proofs thereof.



Yairler



- c. The bidder should have an average annual turnover of **Rs.10 lakhs** in preceding three financial years (2022-23, 2021-22 & 2020-21). The bidder shall enclose the audited statements/ITRs of the same duly certified by a Registered Chartered Accountant.
- d. The bidder should have Registered Office/ Branch Office in Thiruvananthapuram and documentary proof of office viz. statutory registration / license etc. should be submitted.
- e. The bidder should not have been blacklisted by any Government or any other organization in the last three years. An affidavit to this effect shall be given by the firm along with the Technical Bid failing which the bid shall be rejected (Form 3).
- f. The bidder shall confirm and declare that no agent, middleman or any intermediary has been, or will be, engaged to provide any services, or any other item or work related to the award and performance of this contract. The bidder has to further confirm and declare that no agency commission or any payment which may be construed as an agency commission will be paid and that the tender price will not include any such amount. The institute reserves the right to declare the bid as non-compliance and declare any contract to the bidder to be null and void, if already awarded. An affidavit to this effect shall be given by the firm along with the Technical Bid failing which the bid shall be rejected (Form 3).
- g. A firm having any suit/criminal case pending against its proprietor or any of its Directors (in case of Pvt. Ltd. Company) or having been earlier convicted for violation of PF/ESI/Minimum Wages Act or any other laws in force shall also not be eligible. An affidavit to this effect shall be given by the firm along with the Technical Bid failing which the bid shall be rejected (Form 3).

2. **GENERAL CONDITIONS OF TENDER**

i. **GENERAL INSTRUCTIONS TO THE TENDERER**

a. **General Instructions**

- i) As per the directives of Govt., the Notice Inviting Tender (NIT) has been published on the Central Public Procurement Portal (CPPP) (Link: <https://eprocure.gov.in/epublish/app>).
- ii) Bidders who have not enrolled / registered in e-procurement portal will be required to enroll/register before participating.
- iii) Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://etenders.gov.in/eprocure/app>
- iv) Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://etenders.gov.in/eprocure/app> under the "Information about DSC".
- v) The tenders will be received online through portal <https://etenders.gov.in/eprocure/app>. In the Technical Bids, the bidders are required to upload all the documents in pdf format.

b. **Registration**

- i) Bidders are required to enroll/register on the aforesaid portal by clicking on "Online Bidder Enrolment", which is completely free of cost. As part of this, the bidders will be required to choose unique user name and password for their account.
- ii) While registering, bidders are advised to mention their valid email id & mobile number, which would be used for any communication from CPP Portal.
- iii) Upon enrolment, the Digital Signature Certificate (DSC) (Class II / Class III with signing key

usage, issued by any certifying authority recognized by CCA India) of the bidder has to be registered.

- iv) Only one valid DSC should be registered. Bidders are responsible to ensure that they don't lend their DSCs to others which may lead to misuse.

c. Searching for Tender Documents:

- i) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- ii) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective "My Tender" folder. This would enable the CPP Portal to intimate the bidders through SMS / email in case there is any corrigendum issued to the tender document.
- iii) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

d. Preparation & Submission of bids

- i) The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://etenders.gov.in/eprocure/app>.
- ii) Both Technical Bid & Price Bid should be submitted separately in online CPP portal as per the specified format only. Right is reserved to ignore any tender which fails to comply with the above instructions.
- iii) Before submission of bids, bidder should take any corrigendum published on the tender in to account. Bidders have to go through the terms of the tender and submit the tender accordingly along with the required documents in no. of covers as sought. Any deviation will lead to rejection of the bid.
- iv) Bidders should submit the tender documents as mentioned in the tender and its schedule. The format of the document PDF/XLS in general. Bid documents may be scanned with 100 dpi with black and white option.
- v) Bidders are advised to go through the menus available in the E-Procurement portal towards registration and provision for keeping the documents for uploading in My Documents etc. before submission of bids so as to save time & effort.
- vi) Bidders should log in to the portal and submit the bids on or before the last date & time of submission.
- vii) Bidder has to digitally sign all the required documents of the bids as mentioned in the tender and upload one by one.
- viii) Bidders are to submit their offers (Technical & Financial) in the prescribed format provided in the Annexure. No other format is acceptable. The format is found to be modified, the bid will summarily be rejected.
- ix) The server time will be considered as the standard time for referencing the deadlines for

submission of bids by the bidders, opening of bids etc. The same has to be followed during bid submission.

- x) Institute (Tender Inviting Authority) will not be responsible for any sort of delay or the difficulties faced during the time of bid submission online by the bidders. Upon its successful submission, a message & bid summary will be made available in the bidder's user environment.
 2. Rates quoted should be exclusive of GST. GST will be paid as applicable from time to time. No other charges shall be paid by IISER TVM in addition to the rate quoted by the tenderer. Conditional tenders will be summarily rejected.
 3. The rates quoted in the Financial Bid is to be valid for a period of 2 years from the date of award of contract. Tender valid for shorter periods shall be liable for rejection.
 4. The tender shall be signed by the proprietor/authorized personnel. His/her full name and status shall be indicated below the signature along with official stamp of the contracting agency/firm/company.
 5. The tenders of the contracting agency/firm/company not in possession of valid statutory sanctions/registrations/permits are liable to be rejected.
 6. No bidder will be allowed to withdraw or amend its/his tender or impairs or derogates from the tender in any respect after submission of the tender within the bid validity period,
 7. Submission of tender by a tenderer implies that he has read all the tender terms & conditions and has made himself aware of the scope for the service to be offered.
 8. Multiple bids by the single bidder or its allied firms will be summarily rejected.
- e. Opening of Tender:
- The online bid will be opened by a committee duly constituted for this purpose.
 - The technical bid will be opened online first and it will be examined by a technical committee (as per the eligibility criteria and requirement).
 - The financial offer/bids which technically qualifies all the eligibility criteria and requirements as per the Tender will be opened.
 - The bidder shall be required to furnish an EMD for an amount of Rs. 42,000/- by transferring through SBI Fee Collect.
 - Technical Bids received without EMD will be summarily rejected. No excuse on submission of EMD will be entertained. No bidder will be allowed to withdraw or amend its/ his tender or impairs or derogates from the tender in any respect after submission of the tender within the bid validity period, otherwise the EMD remitted by the tendering firm will be forfeited.
- f. Assistance to Bidders:
- i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
 - ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is [0120-4200462, 0120- 4001002, 0120-4001005]
- g. Failure to comply with any of the instructions stated in this NIT or offering unsatisfactory explanations for non-compliance will lead to rejection of offers.
- h. IISER Thiruvananthapuram reserves the right to accept/reject the whole or any part of the tender without assigning any reason thereof.

LIST OF ENCLOSURES:



Handwritten signature

The bidder has to submit the bids through e-procurement portal <http://eprocure.gov.in>.
The technical bid (Cover 1) must be accompanied with the following documents and should be uploaded in the same manner as given below: -

1. Proof of payment of EMD made through SBI Free Collect against Tender Document downloaded from the Institute website.
2. Annexure -1 Signed Technical and general specifications.
3. Form -1 - Bidder's General Information along with the documentary proof.
4. Form - 2 - Bidders Eligibility Criteria
5. The contractor must submit a proof of experience in providing ambulance services:
The certificate issued by the client in their letter head clearly mentioning the following:
 - (a) Nature of service
 - (b) Period of service
 - (c) Annual contract value
 - (d) Performance of the contractor
6. Form - 3. - Undertaking to be provided on a Stamp paper of Rs 100/- by the authorized signatory thereby accepting all terms and conditions.
7. Form -4 - No relative declaration
8. Documents related for ambulance service license, ITR, PAN, GST Registrations etc.
9. Audited financial statements for last 3 years (2022-23, 2021-22 & 2020-21). A statement from Chartered Accountant giving out the bidder's turn over for transport Services rendered for these three years.
10. Any other documents to strengthen your credentials as a bidder.

(COVER 2) FINANCIAL / PRICE BID

1. The tenderer should quote the rates in Financial Bid for round the clock operations (i.e. 24 hours in a day) for all the days in a month for the KMs mentioned in the BoQ/price bid. The rate quoted should be inclusive of driver charges, uniform bata etc.
2. The EMD of unsuccessful bidders shall be refunded only after the contract has been awarded to the successful Bidder. No interest shall be paid on the EMD.
3. The EMD of successful bidder will be discharged upon receipt of acceptance of signing the contract from the bidder and furnishing the performance guarantee. No interest shall be paid on the EMD. If the successful bidder fails to sign the agreement within the stipulated time, the EMD shall be forfeited.

SELECTION CRITERIA

- a. **Technical bid (Cover 1):** Technical bids will be opened in the presence of tender opening committee to verify its contents as per requirements. If various documents contained do not meet the requirements as per the eligibility criteria defined earlier in this tender, Technical Evaluation shall not be carried out.
- b. **Financial bid (Cover 2):** The financial bids of technically qualified bidders will only be opened.
- c. **VALIDITY OF BID:** Bid submitted by the bidder shall remain valid for acceptance for a period of 90 (ninety) days from the date of opening of the BID. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected. In case the bidder withdraws, modifies or change his offer during the validity period, bid is liable to be rejected. The





tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.

ii. Award of Contract

1. The Institute will award the contract to the technically qualified bidder whose bid has been found to be responsive to perform the contract on **L1 rate basis.**
2. The Institute will communicate the successful bidder by email/post that the tender has been accepted. The letter of intent /work order shall prescribe the amount, which the Institute will pay to the contractor in consideration of the execution of work/services by the contractor as prescribed in the contract.
3. Selected bidder shall have to confirm the work order within seven days from the date of receipt of work order otherwise the work order will have deemed to be accepted by the agency. On acceptance of the work order, the agency should submit a signed service agreement in Rs.200/- stamp paper containing the terms and conditions of the contract, as specified by the institute.
4. The successful bidder shall be required to furnish a security deposit prior to execution of agreement for an amount equal to **five (5%) of the total annual value of the contract in the form of an Account Payee DD/Direct Bank Transfer/Performance Bank Guarantee from any Nationalized Bank. The performance** security shall remain valid for a period of sixty days beyond the date of completion of the contract. In case the contract period is extended further, the validity of performance security shall also be extended by the contractor accordingly.
5. Failure of the successful bidder to comply with the requirements of above clauses shall constitute sufficient grounds or the annulment of the award.

iii. General Conditions of Contract:

1. **Period of contract:** The contract shall be for a period of two years from the date of signing agreement extendable for subsequent year(s) subject to satisfactory performance.
2. The ambulance cum emergency patrolling vehicle should be excellent running condition of 2019 model and above and should be in roadworthy condition, accident free, fully insured and should confirm to technical and other specifications as per Annexure 1 of this document.
3. The Institute reserves the right to utilize the services of ambulance cum emergency patrolling vehicle for any other purpose as decided by the Institute.
4. The ambulance cum emergency patrolling vehicle provided by the agency should be insured for unlimited passenger liability. In case of violation in insurance documents, IISER-TVM will have the rights to prefer the full claim from the agency/contractor.
5. The vehicles inspected and approved by IISER-TVM only to be provided for service as ambulance cum emergency patrolling vehicle. Periodical inspection shall be carried out by the Institute and repairs /drawbacks if any observed during such inspection has to be rectified by the firms in time bound manner.

6. The agency should arrange standby vehicle to meet the breakdown /accident/non availability of service and the vehicle thus provided should also be get approved by the concerned authorities of the Institute.
7. The ambulance cum emergency patrolling vehicle is required to be made available round the clock on all days in a month. Hence the agency should deploy drivers to operate the ambulance cum patrolling vehicle accordingly.
8. If the required vehicle is not available due to the negligence of the firm or its staff, the Institute will be free to arrange the vehicle from any other firm or from open market and expenses on this account will be recovered from the dues/running bills of the firm or from the security deposit submitted.
9. The agency should replace the ambulance cum emergency patrolling vehicle which is not found suitable by the Institute or older models than specified or which are found without valid documents.
10. The vehicles should conform to Motor Vehicle Inspection Standards applicable for ambulance and should be registered with concerned authorities.
11. The drivers of the ambulance cum emergency patrolling vehicle must possess the valid license to drive ambulance cum patrolling vehicle. The drivers of the vehicles must be soft-spoken, humble and should be in uniform as mandated in the motor vehicle rules. As far as possible, the drivers assigned should not be changed during the tenure of the contract and the changes, if any should be informed in advance and to be with the consent of the Institute. The antecedent report/police clearance certificate of the drivers deployed must be submitted before the commencement of the services.
12. Request for fuel revision will be entertained and compensated only if the prices of fuel (diesel) increase beyond 15% from the date of commencement of contract. Any upward revision of fuel prices during the finalization of contract will not be a part of this 15%. Also, incase fuel (diesel) prices fall below 15%, the same benefit will be passed to the institute. Every 15% increase or decrease in fuel prices will lead to a corresponding 5% increase or decrease in quoted rates. No change in the quoted rates shall be permissible, even if there is a variation in the fuel prices. The quoted rates shall be valid for a period of two years from the date of onset of contract.
13. All the charges towards repair/servicing/insurance, salary of the driver, fuel expenses, any other incidental expenses on the operation & maintenance of the vehicles deployed at IISER TVM campus shall be borne by the agency/firm/company.
14. In case of requirement of any additional no. of vehicles during the contract period, the same has to be provided at the contract rates only.
15. The agency should be able to replace the vehicles that are not roadworthy or older models than specified or without valid documents and also replace the drivers who are found to be misbehaving, missing trips, misusing the log sheets, refusing to do duty etc..
16. In case of non-satisfactory services during the period of contract, the institute shall be at liberty to impose a penalty amount as deemed fit with the approval of the competent authority.





17. The contractor should ensure that the details of their vehicles, name and address of the driver and mobile numbers are given to the Administration dept. of the institute.
18. The ambulance cum emergency patrolling vehicle should always maintain sufficient fuel to cover minimum distance of 300 KMs and in no circumstances will be allowed to refueling while shifting patients.
19. In case of accidents, the agency will be solely responsible for the same. IISER-TVM will not enter into any litigation whatsoever under any circumstances.
20. In case the agency's staff suffer any injuries/damages or meet with an accident in the institute premises or outside the premises, during discharge of duties, the entire cost of compensation should be borne by the agency. It shall be the responsibility of the agency to meet the transportation, food, medical and any other expenses in respect of the drivers of the hired vehicles. No additional payment shall be made for the same.
21. The agency shall be responsible for all claims from third parties in the event of any accident (including for the staff of the institute). Institute will not be liable for any specific or consequential damages of any kind whatsoever.
22. Ambulance provided by the agency should have a logbook with standard formats. The logbook should also have the provision of recording complaints and poor services noticed by the institute staff/end-user. In case of deficiency of services/complaints, the institute may impose penalty to be deducted from the monthly bill of the agency. The decision of the institute administration will be final and binding on the contractor in this regard.
23. It is driver's responsibility to obtain the signature of the end-user with starting kilometer & ending kilometer after rendering the particular trip.
24. Payment: 100% payment for their services rendered during the previous month within 30 days against submission of bill with supporting logbook copies, trip sheets/duty slips etc. It is therefore necessary that logbook be signed by the end-user using the vehicle. The payment will not be made for the particular trip(s) where the details of the trips are not entered and signed by the end-user. IISER-TVM will not entertain any correction/signature obtained from the end-user or other personnel in the later date for such events.
25. In case, the ambulance cum emergency patrolling vehicle is to be sent for outstation duty, Institute will reimburse for state taxes/toll fees as applicable on production of valid receipt as proof.
26. The agency should remit GST collected from the services to the concerned authorities and should submit proof on demand. In case of failure to submit the correct proof, the amount shall be recovered from subsequent bills/security deposit. Periodical report of tax submission to be furnished. If the agency fails to produce the same during the contract, then the tax portion of the bills for the entire contract period will be adjusted from the bill, which is submitted finally and the security deposit.
27. The vehicles which are assigned on daily/monthly basis should be available at our institute's premises in the stipulated time and the meter reading should be brought to the notice of the person in-charge in the Administration & recorded in the register on daily basis.

28. The agency should submit all the statutory documents such as Fitness certificate, road tax, permit, insurance certificate etc time to time of the ambulance vehicle.
29. The contractor should at all times comply with all directions and instructions of IISER-TVM. Non-compliance of instructions may lead to termination of contract. All losses liquidated or otherwise due to the violation of terms and conditions of the contract will be to the contractor's account.
30. Disputes if any raised during the contract period will be subject to the jurisdiction of the court at Trivandrum only.

i. PENALTY

- a. In the event of the contractor's failure to execute the work entrusted to it under this contract satisfactorily, IISER TVM shall make alternative arrangement to do it and the difference of cost incurred by IISER TVM thereby shall be recovered from the Agency/contractor's unpaid bills and contractor's security deposit.
- b. For failures in providing satisfactory service not as grave as to warrant termination of the contract, penalty as given in terms and conditions and elsewhere in this tender or as decided by IISER TVM shall be recovered from the payables to the contractor.
- c. The security deposit shall be forfeited in the event of any breach or negligence or non-observance of any terms/conditions of the tender document/contract or for unsatisfactory performance of contract.
- d. All the vehicles provided by the agency should have logbook with standard format with the provision of recording complaints and poor services noticed by the institute staff/end-user. In case of deficiency of services/complaints, the institute may impose penalty, which will be deducted from the monthly bill payable to the agency. The decision of the institute administration will be final and binding on the contractor in this regard.
- e. The Information on the failure to execute the work/any complaint received will be communicated to the contractor and will take a decision on charging of penalty by the competent authority of the Institute.
- f. The penalties relating to the following are to be borne by the contractor:
 - Usage of mobile phone and alcohol while driving
 - Accidental offence
 - Parking violation
 - Misbehaving, missing trips, misusing the log sheets, refusing to do duty etc
 - Services affected due to non-maintenance of the vehicles, non-replacement of spares etc
 - Non carrying out of routine checkups of the ambulance.



Handwritten signature



In case of unsatisfactory service, the agency shall replace the vehicle, driver or both as per the request of the institute.

ii. **FORCE MAJEURE:**

- a. If at any time during the currency of the contract, either party is subject to force majeure, which can be termed as civil disturbance, riots, strikes, tempest, acts of God etc. which may prevent either party to discharge his obligation, the affected party shall promptly notify the other party about the happening of such an event. Neither party shall by reason of such event be entitled to terminate the contract in respect of such performance of their obligations. The obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. The performance of any obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the contract is prevented or delayed by reason of the event beyond a period mutually agreed to if any or seven days, whichever is more, either party may at its option terminate the contract.
- b. In the event of any lockdown or the activities of the Institute stands closed due to any unforeseen situation or as declared by the Government/Competent authority of the Institute, the payment for minimum/no work done for the particular period will be as per the sole discretion of the Institute authority.

CRITICAL DATES TO REMEMBER:

1.	Publishing Date of tender documents through e-procurement website http://eprocure.gov.in/eprocure/app .	01 April 2024
2.	Start Date for downloading of tender documents	01 April 2024
3.	Last Date and Time for downloading of tender documents	23 rd April 2024
4.	Start date of Bid Submission Cover 1 & 2 (Technical Bid & Financial Bid) and EMD	01 April 2024
5.	Last date and time for Bid Submission Cover 1 & 2 (Technical Bid & Financial Bid) and EMD	23 rd April 2024 (14.00 pm)
6.	Date and time for opening of Technical bids (Cover 1)	24 th April 2024 (14.30 pm)
7.	Date and time for opening of Financial bids (Cover 2)	Will be intimated

For Any Other Queries, Please Contact

O/o Deputy Registrar

Room No.2101, Physical Sciences Block

Indian Institute of Science Education and Research Thiruvananthapuram.

Maruthamala P.O, Vithura Thiruvananthapuram – 695551

Phone: +91-471-2778146/8044 Email: service@iisertvm.ac.in



Forms Forming part of Technical Bid - COVER - 1

Annexure – 1

Technical and General Specifications – Ambulance cum patrolling vehicle

Technical Specifications	
Emission Norms	Bharat Stage V and above
Engine capacity in CC	2000-3000
Maximum power in HP	75-100
Torque in nm	Above 200
Wheel base in mm	Minimum of 3200
Fuel tank capacity	Adequate to cover 300KM without refueling
Payload capacity	Minimum 1100 kg
Vehicle Body Dimensions	
Overall length in mm	Above 4900
Overall width in mm	Above 1900
Overall height in mm	Above 2200
Ground clearance in mm	Above 200
Patient compartment dimensions (to be separated from driver cabin)	
Length in mm	Minimum 2755
Width in mm	Minimum 1650
Height in mm	Minimum 1800
Air condition	Yes, should be air conditioned
Seating capacity	Patient + 4 Seats
Other specifications	As prescribed by ARAI as per code AID 125 (Part I & II) & other prevailing government regulations



Handwritten signature

Other standard Equipment/Accessories

(Part of Annexure 1)

Stretcher	One no. of patient transport ambulance stretcher with trolley. The trolley used for transporting an ambulance stretcher should comprise a frame with a pair of legs at front and rear, each fitted with wheels. These pairs should be separately pivoted and held upright by a spring loaded arm. (as per ARAI specifications)
Medicine Cabinet	Inbuilt
Oxygen	Oxygen cylinder cage with filled oxygen cylinder, flow meter, humidifier with separate mask of adult and pediatric. The agency should obtain the explosive certificate for oxygen certificate. The oxygen level as per standard level has to be maintained by the agency at their cost.
IV Hook	At three locations on top roof
Warning lights	Roof mounted as per ARAI specifications. Should have revolving flashers and lights indicating emergency while transferring serious patients
Public Address System	100W
Siren	High intensity roof mounted with five different tones to draw public attention to make way in high density traffic.
Exterior design/painting	As per the specifications for ambulance cum emergency patrolling vehicles according to ARAI standards and other government regulations.

Signature
(Name and Address of the Bidder)



Form-1

BIDDER'S GENERAL INFORMATION

Bidder should indicate following information along with the self-attested photocopies of supporting documents:

01	Name and address of Firm / Agency / Contractor	
02	Telephone No/Mobile No.& Email id	
03	State of Agency (Registered Co. /Proprietary /Society/ Registered under Shops & Establishment Act (attach copy of Registration Certificate)	
04	GST Number (Attach copy of GST registration certificate)	
05	Permanent Account Number (PAN) attach copy	
06	Number of employees employed by the bidder/agency	
07	Details of number of vehicles owned by the agency and others (attach proof of registration certificate, Fitness certificate, road tax, permit, insurance certificate etc)	
08	Name of Proprietor/ Partners/Designated Partners/Directors of the Organization/Firm:	
09	Experience in the field of Transport/Travels (in years)	

Signature and Seal of Bidder



Form -2

BIDDER'S ELIGIBILITY CRITERIA

Ser No	Description	Confirmat ion	Proof attached
		(Yes/No)	at page no.
1	The Bidder shall have a minimum of three years' experience in the similar field of providing ambulance cum emergency patrolling vehicle/passenger vehicles on hire basis to any of the Centrally Funded Technical Institutions (CFTIs)/ Central Educational Institutions (CEIs)/Centrally Funded Autonomous Institutions/Institutes of National Importance(INIs)/PSUs of Gol/Go Kerala/Any Gol /GoK Institution of repute/ <u>reputed private organizations</u> . Proof of work orders/contract agreement issued by the concerned authorities to be attached. The agency should preferably have experience in executing similar works in establishments/offices in the state of Kerala.		
2	The bidder must comply with all statutory requirements, such as valid registration / license to operate and provide ambulance services in the state of Kerala and shall submit proofs thereof.		
3	The bidder should have an average annual turnover of Rs.10 lakhs in preceding three financial years (2022-23, 2021-22 & 2020-21). The bidder shall enclose the audited statements/ITRs of the same duly certified by a Registered Chartered Accountant.		
5	The bidder should not have been blacklisted by any Government or any other organization in the last three years. An affidavit to this effect shall be given by the firm along with the Technical Bid failing which the bid shall be rejected. (Form 3)		
6	The bidder shall confirm and declare that no agent, middleman or any intermediary has been, or will be, engaged to provide any services, or any other item or work related to the award and performance of this contract. The bidder has to further confirm and declare that no agency commission or any payment which may be construed as an agency commission will be paid and that the tender price will not include any such amount. The institute reserves the right to declare the bidder as non-compliant and declare any contract to the bidder to be null and void, if already awarded. (Form 3)		



[Handwritten signature]



7	A firm having any suit/criminal case pending against its proprietor or any of its Directors (in case of Pvt. Ltd. Company) or having been earlier convicted for violation of laws in force shall also not be eligible. (Form 3)		
8	The agency should have remitted all statutory dues, such as Income Tax, GST etc. without default. A certificate to that effect has to be enclosed along with the technical bid.		
9	The bidder should have a registered/branch office in Thiruvananthapuram. Necessary documentary proof in this regard to be enclosed		
10	The bidder should conform to Technical and general specifications as per annexure 1 of the document (should submit a signed copy along with the tender documents)		

Date:

Signature and Seal of Bidder

Note: - Enclose copies of the relevant documents.



Handwritten signature in blue ink

Form -3
Undertaking

(To be provided on a Stamp Paper of Rs.100/-)

To

The Registrar

IISER Thiruvananthapuram

From

Name of the firm/Agency _____

Ref: Name of the tender _____ Due date: _____

Sir,

1. I/We hereby agree to abide by all terms and conditions laid down in tender document.
2. This is to certify that I/We before signing this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ourselves abide by the said terms and conditions.
3. I/We hereby certify that we have not been blacklisted by any Government or any other organization in the last three years. An affidavit to this effect shall be given by the firm along with the Technical Bid failing which the bid shall be rejected.
4. I/We confirm and declare that no agent, middleman or any intermediary has been, or will be, engaged to provide any services, or any other item or work related to the award and performance of this contract. I/We further confirm and declare that no agency commission or any payment which may be construed as an agency commission will be paid and that the tender price will not include any such amount. The institute reserves the right to declare the bidder as non-compliant and declare any contract to the bidder to be null and void, if already awarded.
5. I/We confirm that our firm is not having any suit/criminal case pending against its proprietor or any of its Directors (in case of Pvt. Ltd. Company) or having been earlier convicted for violation of any other laws in force.
6. I/We understand that any deviation/exception in any form may result in rejection of BID. I/We, therefore, certify that we have not taken any exceptions/deviations anywhere in the BID and I/ we agree that if any deviation/exception is mentioned or noticed, our BID may be rejected.

Signature

(Name and Address of the Bidder)



A handwritten signature in blue ink, appearing to be 'H. Anil', is written over the signature line.

Form - 4

DECLARATION
(in Agency Letter Head)

FOR NO NEAR RELATIVE (S) OF THE CONTRACTOR WORKING IN THIS INSTITUTE

I.....s/o..... r/o..... hereby certify that none of my relative(s) as defined in the tender document no :dated :is/are employed in IISER TVM, as per details given in tender document. In case at any stage, it is found that the information given by me is false/incorrect, the competent authority of the Institute shall have the absolute right to take any action as deemed fit/without any prior intimation to me.

Signed _____

Name (in Block Letters) _____

Date _____

Seal of the bidder



A handwritten signature in blue ink, appearing to be 'Harish'.