

**INDIAN INSTITUTE OF SCIENCE EDUCATION AND  
RESEARCH-THIRUVANANTHAPURAM**  
**[IISER-TVM]**

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IISER/PUR/PT/01/10

Date: 08<sup>th</sup> April 2010

**INVITATION TO TENDER**

Dear Sirs,

**SUB: ZETA POTENTIAL ANALYZER.**

We invite Sealed Tenders for the above Equipment, details of which are as per the Schedule attached.

Please quote your lowest rate and shortest delivery period. "Instructions to Tenderers" [Imports & Indigenous] attached are to be followed strictly.

**YOUR OFFER IN SEALED COVER SUPERSCRIBING TENDER NUMBER AND DUE DATE  
SHALL REACH US ON OR BEFORE 05<sup>TH</sup> MAY 2010 (3 PM)**

Thanking You,

Yours Faithfully

  
Consultant  
(Purchase & Stores)

**IISER-TVM**  
**PUBLIC TENDER NO. IISER/PUR/PT/01/10**

**SCHEDULE**

**1. TENDER No. IISER/PUR/454/09 [RETENDER]**

**ZETA POTENTIAL ANALYZER – 1 No.**

The instrument should perform particle size, zeta potential and molecular weight measurements in a single measuring unit. There should be a provision for the measurement of zeta potential as a function of pH or additive concentration.

Size range for Zeta analyzer: Subnanometer range to micron range

Size range for particle analyzer: Subnanometer range to micron range

Conductivity range: 0-200 mS

Measurement angle: Should be greater than 90 degrees (with back scattering facility) to perform measurements with maximum sensitivity

Temperature range: 5-90 °C (should be able to accurately control the temperature in the cell holder to avoid temperature fluctuations)

Concentration range: Between 0.2 mg/mL and 400 mg/mL

Molecular weight range:  $10^3$ - $10^6$

Source: He-Ne low power laser (less than 5 mW) and filters to improve signal quality of fluorescent samples

***Along with the technical details provide a tabular column indicating whether the model of the equipment supplied by you meets the specifications by indicating 'YES' or 'NO'. If 'YES' support the claim by providing original brochures. Names of Institutes with contact person and telephone/ email where similar equipment supplied by you in India [Preferably south] shall be mentioned in the bid.***

  
**CONSULTANT**  
**[PURCHASE & STORES]**

**IISER – TVM**  
**INSTRUCTIONS TO TENDERERS [INDIGENOUS].**

1. Tenders should be sent in sealed envelopes superscribing the relevant tender no. and the due date of opening. Only one tender should be sent in each envelope.
2. Late tender and Delayed Tenders will not be considered under any circumstances.
3. Sales Tax and /or other duties/levies where legally levies and intended to be claimed should be distinctly shown separately in the tender.
4. (a). Your quotation should be valid for a minimum period of 60 days from the date of opening of the Tender. Quotation with firm prices will be preferred.  
(b). Prices are required to be quoted according to the units indicated in the Invitation to Tender. When quotations are given in terms of units other than those specified in the tender form, relationship between the two sets of units must be furnished.
5. (a) Preference will be given to those tenders offering supplies from ready stocks and on the basis of delivery at IISER site.  
(b) Preference will also be given to those who agree our payment terms of within 30 days of receipt and acceptance of the item at our site.
6. (a) All available technical literature, catalogues and other data in support of the specifications and details of the items should be furnished along with the offer.  
(b) Samples, if called for, should be submitted free of all charges by the tenderer and the IISER shall not be responsible for any loss or damage thereof due to any reason whatsoever. In the event of non-acceptance of tender, the tenderer will have to take back the samples at his own expense.  
(c) Approximate net and gross weight of the items offered shall be indicated in your offer. If dimensional details are available the same should also be indicated in your offer.  
(d) **Specifications:** Stores offered should strictly conform to our specifications. Deviations, if any should be clearly indicated by the tenderer in their quotation. The tenderer should also indicate the Make/Type number of the stores offered and provide catalogues, technical literature and samples, wherever necessary along with the quotations. Test Certificates wherever necessary should be forwarded along with supplies. Whenever specifically mentioned by us the tenderer could suggest changes to specifications with appropriate reasons for the same.
7. IISER shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered and the tenderers shall supply the same at the rates quoted.
8. Corrections, if any, in the Quotation must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, amount quote d in words shall prevail.
9. The tenderer should mention the name of his bankers, Sales Tax Registration, PAN number etc in the tender.
10. The authority of the person signing the tender, if called for, should be produced.
11. The purchaser reserve the right to accept or reject the lowest or any other offer in whole or in part without assigning any reason.
12. IISER being a Govt of India Educational and Research Institute, is exempted from payment of Excise Duty and Customs Duty under Notification No. 51/96- Customs dated 23<sup>rd</sup> July 2009. Also, we can issue Form16 as per VAT Rules.
13. There is no EMD or Tender Cost.

  
**CONSULTANT**  
**(PURCHASE & STORES)**

**IISER-TVM**  
**INSTRUCTION TO TENDERERS [IMPORTS]:**

1. **PRICE:** The price quoted shall be firm. The terms of FOB/EXW/FCA/CIF/CIP etc shall be clearly mentioned.
2. **AGENT & AGENCY COMMISSION:** In case Tenderer is represented by any agent in India, their name and address shall be furnished. The amount of commission included in the price shall be clearly shown in the offer; which will be paid directly to the Indian Agents by purchaser in equivalent Indian Rupees. In case Indian agents existing and their agency commission is not shown in the Tender, reasons for the same shall be clearly mentioned in Tender. Details of Indian agent's statutory registration shall be stated. If Agency Commission is paid by Principals in foreign currency, the reasons for the same and exemption from Enforcement Directorate in India shall also be provided.
3. **LEAFLET/CATALOGUE:** Tenderer should furnish all necessary leaflet/catalogue etc., of the stores offered by him to enable the Purchaser to evaluate his offer correctly.
4. **MODE OF DESPATCH:** Tenderer shall indicate the mode of dispatch (*i.e.*, Sea/Air-freight/Parcel Post, etc.) depending upon the normal mode of dispatch adopted by him for the type of stores offered for consideration of the Purchaser.
5. **COUNTRY OF ORIGIN:** Tenderer shall indicate in his offer the country of origin of goods offered and the name and address of the manufacture.
6. **INSURANCE:** If insurance of the goods is felt necessary, the same shall be advised by the Tenderer in the offer.
7. **DELIVERY/SHIPMENT:** The time for and date of delivery quoted shall be reasonable/realistic and shall strictly be adhered to in case of placing order on the Tenderer.
8. **MODE AND TERMS OF PAYMENT:** Payment in full (excluding the amount of Agency Commission included in the price payable directly by the Purchaser to the Indian Agents in Indian Rupees) will be made immediately on presentation of the prescribed documents against SIGHT DRAFT or LETTER OF CREDIT.
9. **WARRANTY:** Period of warranty and conditions shall be clearly mentioned in the Tender.
10. **GENERAL:** The Tenderer shall also be complied with the following:
  - a. Mention your Banker's name and address.
  - b. Show approximate net and gross weight and dimensions of packages/cases.
  - c. Furnish list of recommended spares for satisfactory operation for a minimum period of one year if the quote is for Plant & Machinery, Equipments etc.
  - d. Details of any technical service, if required for erection assembly, commissioning and demonstration.
  - e. Conform that the prices quoted are inclusive of all taxes, levies, duties arising in the tenderer's country.
  - f. The offer is valid for a minimum period of 90 days from the due date of opening of the tender.
  - g. Samples, if called for, will be sent free of all charges.
  - h. Late tenders and Delayed will not be considered.
  - i. Offers made by Indian Agents on behalf of their Principals, should be supported by the Proforma Invoice of their Principals.
  - j. The authority of person signing the tender, if called for, shall be produced.
  - k. The purchaser reserves the right to accept or reject the lowest or any other offer in whole or in part without assessing any reason.

  
**CONSULTANT**  
**[PURCHASE & STORES]**