

IISER(T)Admn/111/2017-18

Dated 09/05/2017

**Sub:-Notice Inviting Offers for Hiring of building for Guest House / Transit
Accommodation and Office Space – 2017**

This institute requires an independent building on rent for the following purposes:-

1. Guest House/Transit Accommodation (**with 10-15 rooms**) and Office Space

(Buildings will be considered depending upon their features and location. Necessary alteration / addition etc. for meeting the user requirements of the institute need to be done by the owner).

2. **Location:** Near Sreekaryam, Trivandrum

3. **Period:** For 2 (two) years (may be extended further based on the requirements) the buildings are required for immediate occupation or by May / June 2017.

4. Persons having buildings, meeting the above requirements may make their offers. The offers should consist of following details with the documentary proof:-

- (i) Location details with sketch
- (ii) Ownership and registration under municipal authority.
- (iii) Space (plinth area and carpet/floor area) and building plan with approach and access.
- (iv) Electric Power supply specification with load rating and tariff details
- (v) Water Supply and Storage Facilities (should have standby facilities in case of breakdown from outside sources)
- (vi) Fixtures & Furnishings
- (vii) Compound area with vehicle parking space
- (viii) Building Maintenance / Care-taker arrangements
- (ix) Provisions for waste disposal
- (x) Expected monthly rent.
- (xi) Any other particulars

Contd..2/-



5. The charges for electricity power consumption and water charges will be paid by the institute on production of bill/receipt from KSEB /Water authority. The dues if any, till date of occupation are to be cleared by the owner.
6. All municipal and other statutory tax liabilities are to be borne by the building owner. Cleaning of sewages, sockpits and septic tanks etc to be done by the owner at his expenses and arrangement on as and when required basis.
7. The compound should have necessary arrangements for waste disposal. In the absence of same, the provision for waste disposal has to be made available at owners risk / expense on day to day basis.
8. The premises on offer will be considered on the basis of institute's requirements and preferences and such parties will be invited for further discussions. The institute reserves the right to not to consider any one or all the offers without giving any reasons.
9. The office of Registrar can be contacted for further details (Ph.No.04712597459/2778061; email: registrar@iisertvm.ac.in).
10. The offers are to be submitted to the Office of Registrar in envelopes super scribed "**Hiring of Buildings for Guest House and Office Space -2017**" by **22 May 2017**.


(Asst. Registrar (Admin & HR))