



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुवनंतपुरम

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH THIRUVANANTHAPURAM

Query / Clarification	Reply
Approximate number of workers to be employed in each category	House Keeping Staff – 50 -70 Nos Lady Hostel Supervisor – 15 Nos Office Boys - 08 -14 Nos
Working time for the staff deployed	Working time will be for eight hours per day as per the timings given in the tender for six days a week and 26 days in a month.
Subcontracting of the tender	As per the tender conditions transfer of contract in whole or any part is not permitted. However the agency may choose any appropriate mode for selection of the required manpower. IISER TVM will issue Form V only in favor of the participated and selected bidder.
Disposal of Wastes collected on daily basis	The wastes collected are to be transported and disposed of in an eco-friendly manner with required sanctions at the cost and responsibility of the contractor
Police Verification of the staff to be deployed by the contractor	The police verification of the staff deployed has to be carried out in a time bound manner as specified in the tender
Details of employees deployed by the firm presently at various locations	The number of employees deployed by the firm at various locations / offices for similar nature of work are to be given (Eg. Copies of the work order / agreement etc) . No need to give personnel details like name, age , address etc
Registration with Labour Department	The firm should be registered with State / Central Labour Department to provide manpower for the said work. Form V will be issued once the contract commences.