



**INDIAN INSTITUTE OF SCIENCE EDUCATION AND  
RESEARCH THIRUVANANTHAPURAM (IISERTVM)  
(Govt. of India, Ministry of H.R.D)**

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Date: 27<sup>th</sup> November 2015

**INVITATION TO TENDER(IND)**

**No: IISER/PUR/6504/15**

**Due Date: 15<sup>th</sup> December 2015 [4 PM]**

**Date of Opening: 16<sup>th</sup> December 2015 [3 PM]**

Dear Sirs,

**Sub: Supply of A3 & A4 Size Copier Papers.**

We invite Sealed Tenders for the following items:

Sl No:	Item/ Description	Quantity
1.	A4 Size 80 GSM Copier white Paper Makes: TNPL/JK Red Box Only with factory packing	500 Reams
2.	A3 Size 80 GSM Copier White Paper Makes: TNPL/JK Red Box only with factory Packing	25 Reams
	The papers are to be used in Plain Paper Copier, Laser Jet Printer, Fax Machine etc; neatly cut and in water proof packet of 500 sheets a) Alongwith the quotation, minimum 5 sheets shall be sent as samples mentioning gsm and affixing bidder's Rubber stamp on each sheet. b) Brand/Mill of the manufacturer shall be specifically shown in the quotation. c) The supply shall be completed preferably in ONE Lot.The quotes of approved samples only will be considered for further price comparison.	

Please quote your lowest rate and shortest delivery period as per the following terms:

Your offer in sealed cover **SUPERSCRIBING TENDER NUMBER AND DUE DATE** shall reach us on or before the due date and time.

- Correspondence** : All the correspondence should be done in favour of Deputy Registrar [P&S], Indian Institute of Science Education and Research Thiruvananthapuram
- Payment** : Within 30 days after supply and installation/Net 30 days /LC. **No advance payment will be made by IISERTVM.**
- Delivery** : To be delivered at our stores (Free delivery). If import, mention Ex-works/FCA/CIP terms with clear breakup charges.
- Taxes & Duties** : Indicate taxes and duties. We are exempted for customs duty under 51/96 notification and Excise duty under 10/97 notifications.
- Discount** : Indicate, if any.
- Delivery Schedule** : Required Immediately. Indicate your schedule
- Validity of quote** : 60 days

Thanking You,

Yours Faithfully

Sd/-

(Competent Authority)  
IISERTVM

Approved for Issue  
  
Ajith Prabha  
MSA [P&S]

- P.S. (1) OUR PREVIOUS TENDER OF EVEN NO. DATED 05<sup>TH</sup> NOVEMBER 2015 (DUE DT. 19<sup>TH</sup> NOVEMBER 2015) STANDS CANCELLED AND THIS IS A RETENDER.  
(2) CATALOGUE/LEAFLET FEATURING ALL TECHNICAL SPECS/INFORMATION OF THE PRODUCT QUOTED SHALL ACCOMPANY THE OFFER.