



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुवनंतपुरम  
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH THIRUVANANTHAPURAM

(मानव संसाधन विकास मंत्रालय, भारत सरकार के तहत स्वायत्त संस्था)  
(An Autonomous Institution under MHRD, Government of India)

सी.ई.टी. परिसर, तिरुवनंतपुरम- ६९५ ०१६

CET Campus, Thiruvananthapuram – 695 016

No:- IISER(T)/Admn/132/15

Date: 27 April 2015

To,

M/s As per attached list

**Limited Tender Enquiry for Event Management**

1. Indian Institute of Science Education and Research (IISER) Thiruvananthapuram intends to engage a reputed event management firm with considerable experience for its GRADUATION FUNCTION (CONVOCATION) 2015 scheduled on **30<sup>th</sup> May 2015 (Saturday)** at **IISER Campus, Near Jersy Farm , Vithura, Thiruvananthapuram -695551.**

2. You are hereby requested to submit your bid in the attached tender form duly filled in all respect along with connected documents in a sealed cover super scribing "**Tender for Event Management**" addressed to **The Registrar, Indian Institute of Science Education and Research (IISER) Thiruvananthapuram, CET Campus , Engg. College P.O, Thiruvananthapuram-695016** on or before **14:30 Hrs on 11 May 2015.** **Tender can also be dropped in Tender Box placed at Administrative section situated at IISER Annex building. The tenders dropped / delivered at other sections of the Institute will not be considered.**

3. **Earnest Money Deposit of Rs. 10,000/-** (Rupees Ten thousand only) in the form of Demand Draft favouring Indian Institute of Science Education and Research(IISER) Thiruvananthapuram payable at Thiruvananthapuram is required to be submitted along with the tender. Tenders without EMD will be summarily rejected.

4. The tenders will be opened at **15.00 hrs on 11 May 2015** in the presence of the available tenderers or their authorised representative.

5. The tender form and other terms and conditions are placed at enclosure to this notice.

6. **Interested parties may inspect the site and work out the requirements between 10.00 AM to 01.00 PM on any working day from 04 May to 08 May 2015. The Institute will not be responsible for deviation if any occurred due to submission of quotes without inspecting the site. Further clarification if any can be had from Tel. No. 0471-2590498 / 2599408 /0472-2815005.**

  
(Hariharakrishnan.S)  
Assistant Registrar (A&A)