



**INDIAN INSTITUTE OF SCIENCE EDUCATION AND
RESEARCH THIRUVANANTHAPURAM (IISERTVM)
(Govt. of India, Ministry of H.R.D)**

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CET CAMPUS, KULATHUR, ENGINEERING COLLEGE.P.O
THIRUVANANTHAPURAM 695016,
KERALA, INDIA.

Date: 13th April 2016

INVITATION TO TENDER

No: IISER/PUR/7712/PYS/IT/16
Due Date: 03rd May 2016 [4PM]
Date of Opening: 04th May 2016 [3PM]

Dear Sirs,

SUB: Supply and Installation of id card printer.

We invite Sealed Tenders for the following items:

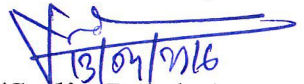
Sl No	Description	Qty
1	Supply and Installation of id card printer (On buyback basis) [Specifications as per Annexure I]	1 No

Please quote your lowest rate and shortest delivery period as per the following terms. Your offer in sealed cover **SUPERSCRIBING TENDER NUMBER AND DUE DATE** shall reach us on or before the due date and time. Please follow "Instruction to Tenderers" attached.

- EMD** : Rs. 9,500/- in the form of DD or B.G. to be submitted along with the quote. Quote received without EMD will be summarily rejected.
- Payment** : Within 30 days after supply and installation/Net 30 days /LC. **No advance payment will be made by IISERTVM.**
- Delivery** : To be delivered at stores (Free delivery). If import, mention Ex-works/FCA/CIP terms with clear breakup charges.
- Taxes & Duties** : Indicate taxes and duties. We are exempted for customs duty under 51/96 notification and Excise duty under 10/97 notifications.
- Discount** : Indicate, if any.
- Delivery Schedule** : Required Immediately. Indicate your schedule
- Validity of quote** : 60 days

Thanking You,

Yours Faithfully


(Sudin.B.Babu)
Asst. Registrar
Gen. Admin

P.S. CATALOGUE/LEAFLET FEATURING ALL TECHNICAL SPECS/INFORMATION OF THE PRODUCT QUOTED SHALL ACCOMPANY THE OFFER.

Items required

ID card printer	1
ID Card design and printing software	1
Signature Pad compatible with id card printing software	1
Webcam compatible with id card printing software	1
UHF Gen2 RFID card - ISO/IEC-7810-2002 compliant	1000
YMCKOK colour ribbon for 1000 cards dual side printing	1

ID card printer specification

Printing	Direct to card colour dye sublimation thermal transfer printing Full colour and monochrome printing Single and dual-sided printing Photographic print quality Edge to edge colour printing on standard CR80 cards Simultaneous printing and encoding 200 cards full colour YMCKOK dual sided printing per hour
Other features	300 dpi print resolution USB and Ethernet connectivity 200 card input hopper (30 mil) 15 card reject hopper (30 mil) 100 card output hopper (30 mil) Single-card feed capability LCD operator display
Encoder	Gen 2 UHF RFID encoder
Card specifications	30mil thickness CR-80 ISO 7810 format, Type ID-1 size PVC and composite material UHF technology Contact less smart cards
Communication Interfaces	USB, 10/100 Ethernet
OS Driver support	Microsoft Windows 7 64-bit and Microsoft Windows 10 64-bit driver support
Warranty	5-year warranty for printer and print head NBD onsite
Approved brands	Evolis/Fargo/Magicard/Zebra

ID Card Printing Software specification

Design	Colour design capability for dual sided cards Image acquisition Multi layout card design Face snap plug-in Signature pad integration Printing variables like date, time and counter Card design files
Barcodes	1-D and 2-D barcodes
Encoding	Contactless smart card UHF encoding
Database	Excel and CSV files data import Local database connectivity ODBC connectivity to external database
Security	User based logon
OS support	Windows 7 64-bit, Windows 10 64-bit

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13/04/2016

Signature pad specification

Sensor/Pen	Tempered glass with active pen
Signing width	4"
Connectivity	USB, Ethernet
Display	LCD backlit
Viewing contrast	Indoor/Outdoor Transflective
OS Driver support	Microsoft Windows 7 64-bit and Microsoft Windows 10 64-bit driver support
Warranty	3 years NBD onsite

Webcam specification

Light sensor	Auto light correction
Pixels	1280 x 720
Photo	2 MP photo without interpolation
Connectivity	USB 2.0
Features	Face tracking, Digital zoom, Autofocus
Mounting	Universal fixing clip
OS Driver support	Microsoft Windows 7 64-bit and Microsoft Windows 10 64-bit driver support
Warranty	3 years NBD onsite

Other conditions

- The printer, RFID card, colour ribbon and printing software should be from same OEM
- The vendor is responsible for integrating id card printer, id card printing software, signature pad and webcam demonstrating quick printing of ID cards having photo, signature, RFID and data
- The current id card printer MATICA M1200 is for buyback
- The brochures for all offered products should be attached
- The compliance sheets provided in Appendix A, B, C and D should be filled in and submitted

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Appendix A: ID card printer compliance sheet

Requirement	Complied (Y/N)	Deviations/Remarks
Direct to card colour dye sublimation thermal transfer printing		
Full colour and monochrome printing		
Single and dual-sided printing		
Photographic print quality		
Edge to edge colour printing on standard CR80 cards		
Simultaneous printing and encoding		
200 cards full colour YMCKOK dual sided printing per hour		
300 dpi print resolution		
USB and Ethernet connectivity		
200 card input hopper (30 mil)		
15 card reject hopper (30 mil)		
100 card output hopper (30 mil)		
Single-card feed capability		
LCD operator display		
Gen 2 UHF RFID encoder		
USB, 10/100 Ethernet connectivity		
Microsoft Windows 7 64-bit and Microsoft Windows 10 64-bit driver support		
5-year warranty for printer and print head NBD onsite		
Evolis/Fargo/Magicard/Zebra		

Appendix B: ID card printing software compliance sheet

Requirement	Complied (Y/N)	Deviations/Remarks
Colour design capability for dual sided cards		
Image acquisition		
Multi layout card design		
Face snap plug-in		
Signature pad integration		
Printing variables like date, time and counter		
Card design template files		
1-D and 2-D barcode support		
Contactless smart card UHF encoding		
Excel and CSV files data import		
Local database connectivity		
ODBC connectivity to external database		
Windows 7 64-bit, Windows 10 64-bit support		

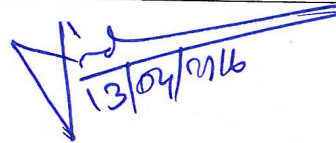
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Appendix C: Signature pad compliance sheet

Requirement	Com- plied (Y/N)	Deviations/Remarks
Tempered glass with active pen		
4" signing width		
USB, Ethernet connectivity		
LCD backlit		
Indoor/Outdoor Transflective		
Microsoft Windows 7 64-bit and Microsoft Windows 10 64-bit driver support		
3 years NBD onsite warranty		

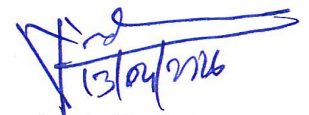
Appendix D: Webcam compliance sheet

Requirement	Com- plied (Y/N)	Deviations/Remarks
Auto light correction		
1280 x 720 pixels		
2 MP photos without interpolation		
USB 2.0		
Face tracking, Digital zoom, Autofocus		
Universal fixing clip		
Microsoft Windows 7 64-bit and Microsoft Windows 10 64-bit driver support		
3 years NBD onsite warranty		


13/04/2016

IISERTVM
INSTRUCTIONS TO TENDERERS [INDIGENOUS].

1. Tenders should be sent in sealed envelopes superscribing the relevant tender no. and the due date of opening. Only one tender should be sent in each envelope.
2. Late tender and Delayed Tenders will not be considered under any circumstances.
3. Sales Tax and /or other duties/levies where legally levies and intended to be claimed should be distinctly shown separately in the tender.
4. (a).Your quotation should be valid for a minimum period of 60 days from the date of opening of the Tender. Quotation with firm prices will be preferred.
(b). Prices are required to be quoted according to the units indicated in the Invitation to Tender. When quotations are given in terms of units other than those specified in the tender form, relationship between the two sets of units must be furnished.
5. **(a) Preference will be given to those tenders offering supplies from ready stocks. The basis of delivery is at IISER site free of cost.**
(b) Our payment terms are within 30 days of receipt and acceptance of the item at our site.
6. (a) All available technical literature, catalogues and other data in support of the specifications and details of the items should be furnished along with the offer.
(b) Samples, if called for, should be submitted free of all charges by the tenderer and the IISER shall not be responsible for any loss or damage thereof due to any reason whatsoever. In the event of non-acceptance of tender, the tenderer will have to take back the samples at his own expense.
(c) Approximate net and gross weight of the items offered shall be indicated in your offer. If dimensional details are available the same should also be indicated in your offer.
(d) **Specifications:** Stores offered should strictly conform to our specifications. Deviations, if any should be clearly indicated by the tenderer in their quotation. The tenderer should also indicate the Make/Type number of the stores offered and provide catalogues, technical literature and samples, wherever necessary along with the quotations. Test Certificates wherever necessary should be forwarded along with supplies. Whenever specifically mentioned by us the tenderer could suggest changes to specifications with appropriate reasons for the same.
7. IISER shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered and the tenderers shall supply the same at the rates quoted.
8. Corrections, if any, in the Quotation must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, amount quoted in words shall prevail. Quotation must have price for each line item and totaling of the price including taxes and duties should be clearly mentioned.
9. The tenderer should mention the name of his bankers, Sales Tax Registration, PAN number etc in the tender.
10. The authority of the person signing the tender, if called for, should be produced.
11. The purchaser reserve the right to accept or reject the lowest or any other offer in whole or in part without assigning any reason.
12. IISER being a Govt of India Educational and Research Institute, is exempted from payment of Excise Duty under Notification No. 10/97 and Customs Duty under Notification No. 51/96- Customs dated 23rd July 2009. Also, we can issue Form16 as per VAT Rules.
13. The stores supplied should be covered with minimum of 1 year warranty from the date of supply, installation and commissioning.
14. Earnest Money Deposit/ Bid Security should be submitted alongwith your quote as mentioned in Invitation for Tender. EMD should be in favour of Indian Institute of Science Education and Research Thiruvananthapuram valid for 90 days.
15. **Tender Opening:** All tenders will be opened at **Pratheeksha Building**. Authorized representatives [**with authorization letters**] of the bidders may attend the Tender Opening.



Asst. Registrar
[Gen. Admin]

IISER-TVM
INSTRUCTION TO TENDERERS [IMPORTS]:

1. **PRICE:** The price quoted shall be firm. The terms of FOB/EXW/FCA/CIF/CIP etc shall be clearly mentioned.
2. **AGENT & AGENCY COMMISSION:** In case Tenderer is represented by any agent in India, their name and address shall be furnished. The amount of commission included in the price shall be clearly shown in the offer; which will be paid directly to the Indian Agents by purchaser in equivalent Indian Rupees. In case Indian agents existing and their agency commission is not shown in the Tender, reasons for the same shall be clearly mentioned in Tender. Details of Indian agent's statutory registration shall be stated. If Agency Commission is paid by Principals in foreign currency, the reasons for the same and exemption from Enforcement Directorate in India shall also be provided.
3. **LEAFLET/CATALOGUE:** Tenderer should furnish all necessary leaflet/catalogue etc., of the stores offered by him to enable the Purchaser to evaluate his offer correctly.
4. **MODE OF DESPATCH:** Tenderer shall indicate the mode of dispatch (i.e., Sea/Air-freight/Parcel Post, etc.) depending upon the normal mode of dispatch adopted by him for the type of stores offered for consideration of the Purchaser.
5. **COUNTRY OF ORIGIN:** Tenderer shall indicate in his offer the country of origin of goods offered and the name and address of the manufacture.
6. **INSURANCE:** If insurance of the goods is felt necessary, the same shall be advised by the Tenderer in the offer.
7. **DELIVERY/SHIPMENT:** The time for and date of delivery quoted shall be reasonable/realistic and shall strictly be adhered to in case of placing order on the Tenderer.
8. **MODE AND TERMS OF PAYMENT:** Payment in full (excluding the amount of Agency Commission included in the price payable directly by the Purchaser to the Indian Agents in Indian Rupees) will be made immediately on presentation of the prescribed documents against SIGHT DRAFT or LETTER OF CREDIT or WIRE TRANSFER against shipping documents. **OURS BEING A GOVT OF INDIA EDUCATIONAL INSTITUTE WE ARE UNABLE TO MAKE ANY ADVANCE PAYMENT**
9. **WARRANTY:** Period of warranty and conditions shall be clearly mentioned in the Tender.
10. **GENERAL:** The Tenderer shall also be complied with the following:
 - a. Mention your Banker's name and address.
 - b. Show approximate net and gross weight and dimensions of packages/cases.
 - c. Furnish list of recommended spares for satisfactory operation for a minimum period of one year if the quote is for Plant & Machinery, Equipments etc.
 - d. Details of any technical service, if required for erection assembly, commissioning and demonstration.
 - e. Conform that the prices quoted are inclusive of all taxes, levies, duties arising in the tenderer's country.
 - f. The offer is valid for a minimum period of 90 days from the due date of opening of the tender.
 - g. Samples, if called for, will be sent free of all charges.
 - h. Late tenders and Delayed will not be considered.
 - i. Offers made by Indian Agents on behalf of their Principals, should be supported by the Proforma Invoice of their Principals.
 - j. The authority of person signing the tender, if called for, shall be produced.
 - k. The purchaser reserves the right to accept or reject the lowest or any other offer in whole or in part without assessing any reason.



ASST. REGISTRAR
GEN. ADMIN