

**Indian Institute of Science Education and Research Thiruvananthapuram**

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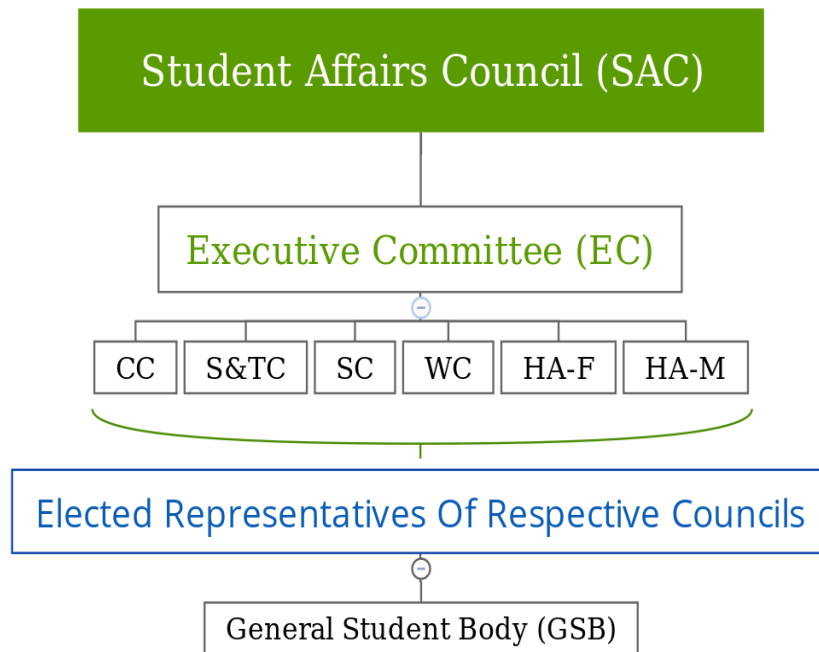
**STUDENT AFFAIRS COUNCIL**

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**By-Laws**

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## ORGANIZATION STRUCTURE



## **STUDENTS AFFAIRS COUNCIL**

### **Scope**

- To encourage the Students community in realizing the full potential of their individual talents & ideas and to promote effective participation in the affairs of the Students' community as well as to help the Institute excel in extracurricular activities.
- To provide a platform for raising, deliberating and facilitating in students matters pertaining to non-academic (e.g: cultural, sports, students welfare etc..) in nature and general wellbeing of the student body at IISER-TVM.

### **1. General Student Body (GSB)**

All the registered students of IISER Thiruvananthapuram (BS-MS, I.PhD & PhD) constitute the General Student Body (GSB).

### **2. Student Affairs Council (SAC)**

#### **(1) Composition:**

The Students Affairs Council, hereafter called as "SAC" is comprised of the following:

- a) Dean of Students Affairs – Chairman (Ex-officio)
  - b) General Secretary – Students Affairs (Convener – Member-Secretary)
  - c) Secretary – Cultural Council
  - d) Secretary – Science & Technology Council
  - e) Secretary – Sports Council
  - f) Secretary – Welfare Council
  - g) Secretary – Female Hostel Affairs
  - h) Secretary – Male Hostel Affairs
  - i) Deputy Registrar/Assistant Registrar/Other Officer looking after Academic and Student Affairs (ex-officio)
  - j) Chief Warden/Warden of HoRs (ex-officio)
  - k) Faculty Members of the Institute, who are functionally assigned as coordinators for various council activities (Cultural, Sports, Cultural, Students' Welfare)
  - l) Students nominated by the Director – 4 Nos.
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**(2) Functions:**

SAC is entrusted with the following responsibilities:

1. Overall coordination and review of all activities related to cultural, sports, student welfare etc., which are of a non-academic nature. The policies & guidelines laid down by the SAC shall be binding on the Executive Committee and the GSB. The council shall represent the General Student Body (GSB) whenever and wherever deemed necessary.
  2. Shall represent the views of the student community of IISER-TVM on any non-academic issue and to serve as a forum for discussion on such issues.
  3. The SAC shall consider and ratify the constitution of its constituent bodies and any subsequent amendment by a 2/3rd majority of the "Effective Strength" which means the strength of the entire council, less the members who are present but voluntarily abstain from voting. If no ratification is accorded, the matter will be sent back to the constituent bodies for reconsideration in the light of comments of the SAC.
  4. The SAC shall have the authority to institute and recognize a new constituent body/cell or to reorganize an existing one. This shall require a 2/3rd majority vote from among the council members present at the meeting.
  5. The SAC shall consider and approve the distribution of funds, in the form of annual budgetary allocation to various constituent bodies for each academic year. This shall be provisionally done by the Executive Committee before the end of previous academic year. These allocations must be considered, if deemed necessary, altered and approved within 2 weeks of the commencement of the new session.
  6. The SAC shall audit the spending of all of its constituent bodies.
  7. The SAC shall, ordinarily, refrain from interfering with the functioning of its constituent bodies. However, if the council feels that the activity/policy/decision made by a particular constituent body is detrimental to the overall interest of General Student Body (GSB), the council may reject or ask the constituent body to reconsider the same. Such things should be implemented only through ratification by the SAC.
  8. The SAC may also consider matters concerning to the particular constituent body directly on reference by any student(s), where the same is not dealt/not taken in to account by the respective body despite of repeated requests by the students.
  9. The SAC shall meet as often as necessary and in any case not less than twice in a Semester.
  10. Agenda and the minutes of the proceedings of meetings for SAC meetings shall be prepared by the General Secretary in consultation with the Chairman, SAC. Notice/Agenda to be circulated to all the members by the General Secretary of SAC within 5 working days of the Institute. Any item which is not circulated in advance amongst the members, may be included in the agenda as any other item with the permission of Chairman, SAC.
  11. After the minutes are confirmed in the next meeting, they shall be recorded in two minute books (in duplicate) under the signature of the General Secretary and
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the Chairman of SAC.

1. The quorum for a meeting shall be half of the total membership.
2. A meeting (which is not in regular schedule) of the SAC may be requisitioned in writing by its members, not less in number than one-fourth of the total SAC members. Notice for such a meeting shall be served by the General Secretary in consultation with the Chairman, SAC within a period of five working days of his receiving the requisition and the meeting shall be held within 10 working days from the date of issuance of notice.
3. In case of exigency, the Chairman, SAC may convene a meeting without prior notice. Such meetings, the quorum shall be 1/3rd of total strength of SAC.
4. In the event of meetings that prolong beyond a reasonable length of time, as per the discretion of the Chairman, it may be adjourned and reconvened within a week of the adjournment in order to complete the remaining items on the agenda.
5. The SAC shall have the right to ask any members including General Secretary to leave the meeting for obstructing the proceedings.

### (3) Constituent Bodies of SAC:

Shall function as a steering committee for coordinating activities of the constituent bodies of SAC.

1. Council for Cultural Activities
2. Council for Science & Technology Activities
3. Council for Sports Activities
4. Council for Female Hostel Affairs
5. Council for Male Hostel Affairs
6. Council for Student Welfare Activities

## **3. Executive Committee**

Shall function as a steering committee for coordinating activities of the constituent bodies of SAC.

### (1) Composition:

The Executive Committee, hereafter called as "EC" is comprised with the following:

- a) General Secretary - Students Affairs – Chairman
  - b) Secretaries of all councils/affairs
  - c) Class Representatives - Cultural Council
  - d) Class Representatives - Science & Technology Council
  - e) Class Representatives - Sports Council
  - f) Class Representatives - Welfare Council
  - g) Hostel Representatives - Female Hostel Affairs
  - h) Hostel Representatives - Male Hostel Affairs
  - i) Students nominated by the Chairman of SAC - (Male & Female – 1 No. Each)
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**(2) Functions:**

1. Shall function as a body to execute and implement the policies independently.
2. EC shall function as representatives of GSB in considering their proposals/grievances towards making decisions or recommendations to the SAC.
3. Any item forwarded by the EC shall be included in the agenda for the next immediate meeting of the SAC.
4. The EC shall meet as often as its necessary. Agenda for a meeting shall be prepared by the General Secretary with the help of Secretaries of Various Councils.
5. The Secretaries, who are members of EC in consultation with the General Secretary (Chair of EC) may invite non-members to a meeting of EC. However these invitees shall not have any voting rights.
6. One of the members of the EC shall be nominated by the General Secretary to prepare the minutes of the meetings in consultation with her/him.
7. In the absence of General Secretary (Chair), EC can meet under chairpersonship of the one of the Secretaries of the councils with a prior permission of Chairman, SAC.
8. The quorum for a meeting of the EC shall be half of its total membership.
9. EC shall take executive decisions, which are not considered sufficiently important to require an immediate meeting of SAC. However these decisions must later be approved by the SAC in its next scheduled meeting failing which they cease to be in operation.

#### **4. Various Councils**

Each council shall have a Secretary, who shall be a student, elected as per the constitution of the respective councils and representatives (councilors) who are elected as per the election norms.

Composition of each council is given below:

1. Secretary of respective council - Convener
  2. Representatives of respective council
  3. Invitee Members from Students/faculty as may be decided in consultation with Advisor
  4. Faculty member, who is functionally assigned with the responsibilities as coordinator of particular activity of the council – Advisor
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## 5. Roles and Responsibilities of Office Bearers

### (1) The Chairman – SAC:

1. Shall head the Student Affairs council (ex-officio)
2. Shall preside over all meetings of SAC
3. Shall ensure the implementation of the decisions of the SAC on matters within the purview of the Council.
4. It shall be the responsibility of the Chairman of the Council to involve SAC in the decision making process to reach out the students community.
5. Shall perform such other duties as may be specified by the SAC.
6. Shall invite Guest Advisers to the SAC meeting in consultation with Director, IISER-TVM.
7. Shall be authorized to call an emergency meeting of SAC to discuss upon high priority issues or disputes that demand immediate action
8. Shall duly bring the grievances/suggestions from the GSB for the consideration of SAC.
9. Shall exercise a casting vote for breaking the tie in any matter before the council including the election for the post of General Secretary, Students Affairs Council.

### (2) General Secretary:

1. Shall be the Chief Representative of the General Student Body on matters within in the purview of the SAC.
2. The General Secretary shall be the Secretary & Convener of the Council
3. The General Secretary shall be the Chairperson of the EC
4. Shall be bound by the decisions of SAC and EC.
5. Shall be responsible to ensure that the constitution is not violated.
6. Shall be responsible for preparation of Agenda & minutes of SAC meetings and shall ensure that the minutes are recorded correctly.
7. Shall ensure action on the resolutions made in the SAC through its Executive Committee comprising of secretaries and representatives of all councils.
8. Shall report to the SAC on action taken on the resolutions made in the SAC meetings.
9. Shall assist the Chairman in the smooth functioning of the SAC
10. Shall be an ex-officio member of all recognized boards/committees/cells of SAC
11. Shall maintain the financial accounts of the SAC & EC.
12. Shall liaise with the administration on all matters affecting the General Student's Welfare.

### (3) Secretaries of all Councils:

1. Shall lead the respective council as per the instructions/advice of Advisor
  2. Shall convene the council meetings
  3. Shall be the representative of the Council in the SAC meetings
  4. Shall ensure the smooth functioning of their respective Council
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5. Shall ensure to take necessary steps as per the decisions made in the EC/SAC.
6. Shall be the custodian of accounts & responsible for all the financial transactions of the respective council and settlement of accounts through EC to SAC time to time.
7. Shall communicate the proposals to EC/SAC along with the Minutes of Meeting of council(s) for further processes.

#### (4) Councilors:

1. Student Representatives shall be the immediate interface of respective councils.
2. Each representative of the council shall voice the majority opinion of GSB at appropriate forums.
3. A representative may be called upon by the General Secretary for assistance in the routine work of the Council.

#### (5) Nominee Students to SAC/EC:

1. Nominees may be selected by the authorities to ensure that the voice of underrepresented student communities based on gender/region etc. are addressed.
2. Each nominee student to the SAC/EC must keep in touch with the opinion of the GSB related to the issues under the ambit of respective bodies through interaction with other secretaries/representatives and also to represent the opinion of the various segments of GSB to SAC/EC when requested for the same.
3. Each nominee student to SAC/EC may be called upon to update the council about the concerns of the GSB towards implementation of resolutions taken in the SAC executed by EC. If the nominee fails to impart the duties given, the Chairman, SAC may withdraw the nomination of the nominee in consultation with the Director, IISER-TVM.

## **6. Specific Roles of the Councils**

### (1) Cultural Council:

1. Promote and administer the cultural, fine arts and literary activities of the General Body
  2. Organize and manage cultural programs , performances, art and literature on various occasions.
  3. Promote vibrant atmosphere in the campus by organizing workshops in the Institute round the year. Nurture the students talent and reveal their creativity to a larger audience within/outside the Institute.
  4. Administer the publication of the Students Annual Magazine (Sopanam) in pages concerning cultural or art activities, responsibly.
  5. Organize and conduct ISHYA, the annual cultural fest of IISER-TVM
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(2) Science & Technology Council:

1. Manage and administer all the activities regarding science as an extra-curricular affair of the General Body.
2. Promote scientific awareness and temperament among the General Body.
3. Organize various activities like Popular Science Talks, Seminars, Nature Trips, Workshops and Quizzes etc. in the Institute on regular basis.
4. Organize Student Talks, Seminars, Research Paper Presentations, Scientific writing etc. to enhance the overall development of the Student Community.
5. Ensure smooth running and maintenance of Anvesha lab and assist students in availing instrumentation facilities to the institute in consultation with the lab in charges of the instrument.
6. Organize outreach programmes of the institute (Anvesha outreach) in surrounding colleges/schools to inculcate scientific temperament in young minds.
7. Manage/assist with the publication of the students Annual Magazine (Sopanam) in pages concerning scientific activities of the general body.
8. Organize and conduct ANVESHA, the annual science fest of IISER-TVM

(3) Sports Council:

1. Organize and manage all the sports activities of the General Body
2. Manage all the sports equipment and accessories
3. Ensure the regular maintenance of the playgrounds
4. Manage/assist with the publication of the students Annual Magazine in pages concerning sports activities of the general body.
5. Organize and conduct ITSAV, the annual sports meet of IISER-TVM

(4) Council for Hostel Affairs (Male & Female):

1. To bring any issue concerning the hostel of the students to EC/SAC.
2. To liaise with the Administration/Facilities and the Services office/Finance Section to ensure smooth functioning.

(5) Council for Student Welfare:

1. To constitute the mess committee with members selected from among themselves as well as from the GSB and to oversee the functioning of the mess committee whose duties include
    - Mange the day to day activities of the mess
    - Run iCafe
    - Ensure hygienic food is provided at the mess in specified timings.
    - Address the complaints of the GSB and ensure that the menu is designed and revised to the satisfaction of the overall student community.
    - Appoint and fix salary and maintain the mess staffs from the mess fee charged from the students
    - Ensure cleanliness of mess and maintenance of mess equipment through the authorized agencies from the revenue of Mess.
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2. To promote health and hygiene in the campus through healthy living initiatives, cleanliness drives, ecologically responsible activity promotion, interfacing with the medical center etc.
3. To promote mental wellbeing of all students by interfacing with the counseling center and organizing awareness programs etc.
4. To liaise with the concerned in improving & promoting student-alumni interaction and facilitating the concerned in updating the database containing the details like Name of the Student, Contact & current working/studying place/position etc..
5. To assist the placement activities of the institute.
6. To help alleviate needy students from their stress symptoms in consultation with the Students Activities Counsellor (Psychology & Psychiatry)

## 7. Code of Conduct

Following Code of Conduct shall be followed strictly by all the members in the SAC, EC & Council level Meetings:

1. The members elected shall uphold the Institute's reputation in the Society in any circumstance.
  2. The language of communication used in all the meetings shall be English. If a member is unable to communicate effectively in English, a translation of the member's statement has to be provided during the Meeting.
  3. Members shall be responsible for each and every statement they make in the Meetings.
  4. Members shall maintain necessary decorum and dignity in the meetings.
  5. No member shall have more than one vote even if he/she is on the SAC/EC in more than one capacity.
  6. Members shall not make discriminative statements regarding religion, race, caste, sex, skin complexion or place of birth.
  7. Members shall not use any unfair means for the decision making like providing inaccurate/incomplete data or facts.
  8. Members can propose points to the Agenda before the meeting. But only the Convener (Chairman/General Secretary in SAC and GS & Secretaries in EC/other councils' meetings) is authorized to raise a point from the agenda in the Meetings. Other points to be discussed which are not in the agenda, shall be raised only with the permission of Chair.
  9. Members shall report to the Meetings in time.
  10. Members shall inform about in advance to the Convener if he/she is unable to attend the Meeting.
  11. Members are not allowed to leave hall/room during the meeting without the permission of the Convener/Chairperson. Permission shall only be granted, if such a request is important.
  12. Members will have to sign the attendance sheet at the beginning of the meetings.
  13. Members may leave from the Meeting before it ends, with the permission of Chair. Declaration of termination of the Meeting can only be made by the Convener.
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Request for the termination of the meeting, and organizing a follow-up meeting will only be entertained, if is supported by at least 2/3rd of the members.

14. If a member fails to attend two consecutive regular meetings of the SAC/EC without the permission of Chair, he/she shall cease to be a member of the SAC/EC, with the provision that the Chairman of SAC may in extraordinary circumstances grant a reprieve to the absentee member. This applies to all the members of the SAC/EC/Councils other than those present in an ex-officio capacity. The absentee member shall however not be eligible for membership again during the particular session.
15. Mobile phones shall be kept in silent mode/switched off during the Meetings. No audio/video recording of the meeting is allowed.
16. Any of the discussions in the Meetings shall remain confidential. Formal minutes of the meeting shall be available to the GSB.
17. All the above rules are applicable to all the members including elected/ex-officio/nominated/invited in the Meetings.

## 8. Financial Income

1. The total funds of the SAC shall consist of
    - Contributions made by the Students as annual Students Council fees
    - Regular and ad hoc contributions made by the institute
    - Funds from the other sources such as membership fees for clubs, sponsorships
  2. SAC may constitute a subcommittee for financial matters, which shall finalize the budget on the recommendation and requirements of all councils.
  3. Budget made by all councils should detail allocations made individually against each activity, also other major heads of expenditure besides estimates of miscellaneous expenses
  4. Advances shall be drawn by the Secretary of the respective councils. The deadline for submitting or settling advances is within four weeks after withdrawal. All advances shall stand due against the names of the concerned secretary unless and until satisfactorily accounted for in accordance with the rules in force
  5. The budget shall be distributed every year at a SAC meeting. General Secretary and Secretaries of respective councils attend the meeting with their budget estimates.
  6. Annual Report: EC shall submit its final report to the SAC for approval before the joint session of the council. This report must include:
    - A balance Sheet
    - Any exceptional expenditure
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## 9. Election

### (1) Nomination of student members to the SAC & EC:

- Members under (n) in (SAC) and (k) in EC, shall be appointed by the Director in consultation with the Dean-Students Affairs.
- Only students moving into 2nd semester (except PhD) are eligible to be nominated as members in SAC & EC.

### (2) Elections to the members of SAC & EC:

1. Only students moving into 2nd Semester are eligible to contest for election to post of any representative. They should possess minimum academic credentials as below:
  - Prevailing CGPA/SGPA should be 6 & above without any pending F grade in case of BS MS students
  - Prevailing CGPA/SGPA should be 6.5 & above without any pending F grade in case of I.PhD
  - One semester research/course work should have completed in case of PhD with CGPA of 7 & above.
  - Should have clean records and No Disciplinary action pending or taken against them.
  - Class representatives are selected class wise
2. The executive committee members who are directly elected by batches/groups of students, and the student groups who elect them are listed in the table below:

| Sl.No | Representative   | Electoral group  |
|-------|--|--|
| 1     | Representative - Cultural council (12+2+4)             | Class wise representatives to be included<br>1st year - 2 representatives  |
| 2     | Representative - Sports council (12+2+4)               | 2st year - 2 representatives<br>3rd year - 4 representatives (1 from each school)<br>4th year - 4 representatives (1 from each school)<br>1st year IPhD - 1 representatives<br>2nd year IPhD -1 representative<br>PhD - 4 (1 from each school) |
| 3     | Representative - Science & Technology council (12+2+4) |  |
| 4     | Representative - Welfare council (12+2+4)              |  |
| 5     | Hostel - Representatives (4)                           | 1 representative each selected by the following four groups a) Inmates of girls UG hostels b) Inmates of girls PG hostels c) Inmates of boys UG hostels d) Inmates of boys PG hostels.   |

3. The eligible candidates may declare their candidature on the floor by being nominated by a member of the electorate. This nomination must be supported by another member of the electorate. The candidatures shall be verified by the returning officer of the elections after which each of the valid candidates shall deliver a short statement of purpose.
4. The representatives from the individual class (batches) who are members of EC shall be elected by their respective class students.
5. The representatives from the individual hostels who are members in EC shall be elected by the resident students of their respective hostels from amongst the student residents of that hostel(s).
6. The candidate for the post of Secretary of various councils shall be an elected representative or a student nominee nominated as per the provisions in the SAC & EC ((n) of SAC and (k) of EC).
7. The candidate for the post of General Secretary of SAC must be an elected student representative, who shall be elected by the representatives & general secretaries all councils.
8. Student representatives (councilors) as mentioned in (5) are eligible to stand for the post of General Secretary-SAC, provided they possess the following minimum academic qualifications:
  - BS-MS students – Prevailing CGPA/SGPA of minimum 6 & above without any pending F Grades
  - I.PhD Students – Prevailing CGPA/SGPA of minimum 6.5 and above without any pending F Grades
  - PhD Students – Should have successfully completed one semester course work with CGPA of minimum 7 & above.
  - Should have clean records and No disciplinary action pending or taken against them.
  - Should have served as representative of various existing bodies (e.g. Sports, Cultural, Science club etc..) for at least one term.
9. No student is eligible to hold the office of General Secretary-SAC for more than one term.

### (3) Timing of Election:

1. The elections for the posts shall normally be held during the first two full weeks of the 2nd month of Second Semester (Vasanth) of an academic session. However any by-election necessitated may be held at a later time.
  2. Details of the submitting application for candidacy, announcement of the panel of candidates for each representative post, election date, mode of election etc. will be announced during the first month of Second Semester (Vasanth).
  3. Dean (Student Affairs) will coordinate the elections and will be the first appellate authority if there are any disputes or if clarifications are needed.
  4. The Election Officer appointed by the Director, shall be responsible for conduct of Elections as per the Terms of Reference (ToR) of his appointment.
  5. The election of the secretaries of each council as well as the election of the General Secretary by the executive committee members will be held during the
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third full week of the second month of each academic term with the new secretaries taking charge on the same day.

6. Dean (Student Affairs) can modify the election schedule and election dates at her/his discretion in case of exigent situations.

#### (4) Mode of Voting:

1. Mode of voting shall be secret and is supervised by the Election Officer. Each voter gets one vote for a particular post and can cast it in favor of any one candidate in the announced panel. The candidates obtaining the highest number of votes in descending order shall fill the representative posts under each council/group depending on the number of posts to be filled. Votes for individuals not in the official panel will be considered invalid.
2. In the event of tie involving two or more candidates at any stage of the election, the selection will be based on flip of a coin.

#### (5) Election Officer (EO):

1. The Election Officer shall be appointed by the Director. He or she shall be a regular faculty member of the Institute.
2. The EO shall be responsible for the conduct of elections. He shall issue the information bulletin to the candidates, electorate with regards to campaign, voting and penalty details etc.. The decision of EO in this regard will be final and binding on candidates & electorate. The EO shall ensure free and fair elections.
3. The EO shall announce the dates and times for the following:
  - Filing of nominations
  - Withdrawal of nominations
  - Complaints regarding nominations
  - Elections
  - Complaints regarding elections
4. The EO shall announce the list of valid nominations and the results of the elections to the GSB.
5. The EO shall be free to enlist the help of any persons other than the candidates or their representatives to conduct the elections.
6. The EO shall ensure that the entire process of election starting from the date of filing of nominations to the date of declaration of the results will not exceed 10 days.

#### (6) Code of conduct for candidates- Campaign Restrictions:

1. No candidate shall indulge in, or shall abet, any activity, which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religious or linguistic or between any group(s) of students. No appeal to caste or communal feelings shall be made for securing vote.
  2. Candidates shall refrain from criticism of all aspects of private life, not connected
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- with the public activities of the other candidates or supporters of other candidates.
3. Places of worship, within or outside the campus shall not be used for election propaganda.
  4. All candidates shall be prohibited from indulging or abetting, all activities which are considered to be corrupt practices and offences, such as bribing of voters, intimidation of voters, impersonation of voters, holding public meeting during the period of 24 hours ending with the hour fixed for the close of the poll.
  5. No candidate shall be permitted to make use of printed posters, printed pamphlet or any other printed material for the purpose of canvassing. Candidates may only utilize handmade posters for the purpose of canvassing.
  6. Candidates may only utilize handmade posters at certain places in the campus with prior approval, which shall be notified in advance.
  7. During the period of elections no person, who is not a student on the rolls of the Institute, shall be permitted to take part in the election process in any capacity. Any person, candidate, violating this rule shall be subject to disciplinary proceedings of the Institute, in addition to the candidature, as the case may be, being revoked.
  8. No candidate shall, nor shall his/her supporters deface or cause any destruction to any property of the Institute. All candidates shall be held jointly liable for any such destruction/defacing of Institute's property, which will be recovered by the Institute as penalty.
  9. The meetings/processions can be held by the candidates with prior approval in such a manner that the regular classes and academic/co-curricular activities of the Institute are not disturbed.
  10. Use of loudspeakers, vehicles and animals for the purpose of canvassing shall be prohibited.
  11. On polling day
    - Candidates & General Students Body, shall cooperate with the Election Officer to ensure peaceful and orderly polling and complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction.
    - Handouts of any type of propaganda is not allowed on polling day.
  12. All the candidates shall be jointly responsible for ensuring the cleaning up of the polling area within 48 hours of the conclusion of polling.

#### (7) Grievances redressal mechanism:

The existing grievance redressal committee of the Institute shall be mandated with the redressal of election related grievances as well, including, but not limited to breaches of the code of conduct of election and complaints related to election related expenditure etc..

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## **10. Amendment to the Constitution**

1. Any part of this constitution (by-laws) except the Scope and ToR can be amended.
2. The proposed amendment to be circulated amongst the members of SAC at least seven working days in advance of the meeting called for such a purpose.
3. The quorum for such meetings shall be 2/3rd of the council membership. In case the quorum is not fulfilled, the quorum for a second & subsequent meeting called to consider the same amendment shall be one-half the total membership of the council.
4. It would be necessary to obtain a favorable vote of 2/3rd of the effective strength present at the meeting when the amendment is being considered/taken in to account.
5. All amendments and additions to the constitution (by-laws) shall remain invalid unless ratified by the concerned competent authorities of the Institute.

## **11. Powers of Director, IISER-TVM**

1. In the event of dispute in the interpretation of the provisions of any article of the Constitution, which concerns of the relationship of the council vis-à-vis the authorities of the Institute, the interpretation given by the Director, IISER-TVM shall be final and binding on all concerned.
  2. In the event of stalemate in the Council, the decision of Director, IISER-TVM shall be final and binding on all concerned.
  3. The decision of the Director, IISER-TVM in all matters & disputes including dissolution of Council will be final and binding on the General Student Body (GSB).
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