



**Indian Institute of Science Education and Research
Thiruvananthapuram**

**(An autonomous organization under Ministry of Human Resource Development,
Government of India)**

R E C R U I T M E N T A D V E R T I S E M E N T

Advt. No. 19/2014

Date: 27/05/2014

Indian Institute of Science Education and Research Thiruvananthapuram, an institute of National Importance under the Ministry of Human Resource Development, GoI invites application from suitable Indian Nationals for the following position on deputation basis for the period of 2 years extendable for one more year as per the normal deputation terms & conditions of the Central Government.

Post	Deputy Registrar (Academics & Administration)
Scale of Pay	PB3 15600-39100 with Grade Pay 7600
	i) Officers under the Centrally Funded Technical Institutions (IITs/IISc/IISERs/NITs etc..) holding analogous position on a regular basis or ii) With 5 years regular service in PB3 + Grade Pay of Rs.6600/- or equivalent under the Central/State Governments/UT Administrations/Universities/Recognized Research Institutions/Public Undertakings/Autonomous Organizations having experience of with Academics/General Administration/Purchase&Stores/Personnel Management/ Accounts & Finance
Age	Preferably below 55 Years
Qualification	Masters' Degree in any discipline with at least 55% marks or its equivalent Grade 'B' in the UGC 7 Point Scale from a recognized University/Institute

General Conditions & Instructions:

- 1) The advertised post is as per the Central Government pay scales and carry allowances like Dearness Allowance, House Rent, Transport etc. and eligible to have other benefits like Medical Reimbursements, LTC, etc. as per the Government/Institute norms as admissible to Central Government employees.

- 2) Candidates working in Govt. organization/Public sector undertaking/Govt. funded research agencies should submit their application through proper channel. However, an advance copy of the application may be sent directly.
- 3) The prescribed Qualifications/Age/Experience indicated are the minimum and mere possession of the same will not entitle the candidates to be called for interview. Where number of applications received in response to the advertisement is large, the Institute may restrict the number of candidates to be called for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement. The applicants should, therefore, furnish details of all qualifications and experience, with copies of certificates.
- 4) Certificate in support of experience should be on the organization's letter head with date of issue, specific period of work and name, designation and signature of the issuing authority.
- 5) Outstation candidates called for interview will be paid to and fro AC II rail fare from the place of residence or from the actual place of commencement of the journey, whichever is nearer to the place of the interview.
- 6) The institute reserves the right not to fill up any of the vacancies advertised without assigning reasons thereof.
- 7) Applications incomplete in any respects and/or not accompanied by relevant certificates / documents / photograph are liable to be rejected.

HOW TO APPLY:

The application of eligible and willing candidates who can be spared and relived of their duties immediately upon their selection by IISER-TVM for the above post, may be sent to the Registrar, Indian Institute of Science Education and Research, Thiruvananthapuram, CET Campus, Engineering College PO, Thiruvananthapuram-695016 in the prescribed pro-forma within 30 days from the date of publication of this vacancy in the National Dailies through proper channel along with cadre clearance, vigilance clearance and attested copies of last five years C.R/APAR so as to reach on or before 27.06.2014.

Registrar