



**INDIAN INSTITUTE OF SCIENCE EDUCATION AND
RESEARCH THIRUVANANTHAPURAM (IISERTVM)
(Govt. of India, Ministry of H.R.D)**

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Date: 16th February 2017

INVITATION TO TENDER
No: IISER/PUR/9263/HK/ADMN/16
Due Date: 28th February 2017[4PM]
Date of Opening: 01st March 2017 [3PM]

Dear Sirs,

SUB: SUPPLY OF COLOUR LASERJET MULTIFUNCTION PRINTER.

We invite Sealed Tenders for the following items:

Sl #:	Item/ Description	Qty
1.	Colour LaserJet Multifunction Printer (Copy, Scan and Print) Features: <ul style="list-style-type: none">➤ Print, Scan in color & Black & White➤ Duplex Printing➤ About 20 pages per minute of printing speed.	1 No

Please quote your lowest rate and shortest delivery period as per the following terms. Your offer in sealed cover **SUPERSCRIBING TENDER NUMBER AND DUE DATE** shall reach us on or before the due date and time.

- Payment** : Within 30 days after supply and installation/Net 30 days /LC.
No advance payment will be made by IISERTVM.
- Delivery** : **To be delivered at our Stores** (Free delivery). If import, mention Ex-works/FCA/CIP terms with clear breakup charges.
- Taxes & Duties** : Indicate taxes and duties. We are exempted for customs duty under 51/96 notification and Excise duty under 10/97 notifications.
- Discount** : Indicate, if any.
- Delivery Schedule** : Required Immediately. Indicate your schedule
- Validity of quote** : 60 days

TENDER OPENING: ALL TENDERS WILL BE OPENED AT PRATHEEKSHA BUILDING ON DATE OF OPENING ITSELF. AUTHORIZED REPRESENTATIVES OF THE BIDDERS MAY ATTEND THE TENDER OPENING WITH AUTHORIZATION LETTERS. REPRESENTATIVES WITHOUT AUTHORIZATION LETTERS ARE NOT PERMITTED TO ATTEND THE OPENING UNDER ANY CIRCUMSTANCES.

Thanking You,

Yours Faithfully

Asst. Registrar
[General Admn]

P.S. CATALOGUE/LEAFLET FEATURING ALL TECHNICAL SPECS/INFORMATION OF THE PRODUCT QUOTED SHALL ACCOMPANY THE OFFER.