

Furnishing of Double Bedded Men's hostel at IIIT Kottayam permanent campus

DETAILED NOTICE INVITING TENDER

NIT No: IIIT-K/1285/21/17-18

dated: 05/12/2017

1. Separate sealed item rate tenders are invited on behalf of the Mentor Director, Indian Institute of Information Technology Kottayam (IIIT Kottayam) in two cover system for the work "**Furnishing of Double Bedded Men's hostel at IIIT Kottayam permanent campus**" and will be received in the Office of the Project Engineer cum Estate Officer, IISER campus Vithura from eligible Contractors/agencies experienced in works of similar kind and magnitude.

Eligibility criteria:-

- i. Experience of having manufactured and directly executed similar works* in the last 5 years as follows:

Three similar works, each of value not less than 40% of the estimated cost put to tender,

or

Two similar works, each of value not less than 60% of the estimated cost put to tender,

or

One similar works, of value not less than 80% of the estimated cost put to tender.

In all the above cases contractor shall provide certificates in proof of quantum, value and details regarding total receipt of payment of the successfully completed similar works in the last 5 years ending on the last day of the month previous to the one in which tenders are invited & amounts will be rounded off to a convenient full figure.

***Similar work** shall mean contractors who have manufactured and directly executed works of furniture like cots, tables, chairs, etc for Hospitals, Colleges, Schools, universities, institutions, etc.

Name of Work	PAC	EMD	Cost of tender document
Furnishing of Double Bedded Men's hostel at IIIT Kottayam permanent campus	₹.60.75 Lakh	₹.1,21,500/-	₹.1,300/-

2. The entire works are to be completed within **03 Months** in accordance with the time schedule indicated in the tender from the **15th** day after the date of issue of work order.
3. Tender documents consisting of drawings, complete specifications, schedule of quantities for various items of work to be done and the set of conditions of contract to be complied with by the tenderer whose tender may be accepted can be obtained on written request along with documents in proof of eligibility criteria and proof of remittance of cost of tender documents from the office of the Project Engineer cum Estate Officer, IISER campus, Vithura on any working day between **10.00** hours and **16.00** hours from **08.12.2017** to **27.12.2017**. Tender documents can also be obtained via post by submitting the request letter to "Project Engineer-cum-Estate Officer, IISER Campus, Near Jersey Farm, Maruthamala P.O, Vithura, Pin: 695551" along with documents in proof of eligibility criteria and proof of remittance of cost of tender documents plus ₹.250/- (Postal charges). IISER TVM will not be responsible for any delay/loss during postal transit. Cost of tender documents as well

as postal charges (in case of postal request) shall be remitted to IISER TVM by online payment through State Bank Collect.

4. Tenders should be submitted in two sealed cloth lined covers each one superscribing "TECHNICAL BID" and "PRICE BID" respectively. Both covers shall then be put in another sealed cloth lined cover superscribing the name of work, NIT number and name of Tenderer. The "TECHNICAL BID" shall contain a) "Volume I" of tender document, b) "Earnest Money Deposit" – By submitting proof of remittance to IISER TVM (online payment through State Bank Collect) or Bank Guarantee by approved Nationalized Bank/Scheduled Bank in the prescribed form in favour of "IISER, Thiruvananthapuram", c) "Certificates in proof of satisfying the eligibility criteria" as mentioned above, d) "Volume II" of tender document, e) "Volume IV" of tender document (all the above shall be duly signed by the tenderer on all pages). The "PRICE BID" shall contain only "Schedule of Quantities (Volume III)" of tender document duly filled in and signed on each page by the tenderer. The "TECHNICAL BID" will be first opened on the due date and time of opening. The tenderers whose offers are found acceptable on technical evaluation would be informed of the time and date of opening of "PRICE BID". "PRICE BID" of tenderers who have been technically qualified alone shall be opened. The TECHNICAL BIDS of tenderes who are not found suitable will be informed accordingly.

If any tenderer withdraws his tender after the price bid is opened within the validity period or makes any modifications in the terms and conditions of the tender which are not acceptable to IISER-TVM, then IISER-TVM shall without prejudice to any/other right or remedy be at liberty to forfeit 50% (Fifty Percent) of the earnest money absolutely.

In case if the application for issue of tender documents is through an authorized person, authorization letter shall be produced for purchase of tender documents.

IISER TVM reserves the right to reject any application for issue of tender papers without assigning any reason.

5. As said above tender which should always be placed in sealed covers superscribed with the name of work (as given in para 1) will be received in the Office of the Project Engineer cum Estate Officer, IISER campus, Vithura upto **16.15** Hours on **27.12.2017** and will be opened by him or by authorized officer of IISER TVM on the same day at **16.30** Hours in the presence of the tenderers or their representatives who would like to be present. In case of representatives, the authorization letter should be produced to with in the tender opening.
6. Tenders are to be on the printed form of the IISER TVM which can be obtained on payment of the cost of documents as mentioned above. The drawings issued with the tender documents should be returned along with the tender. The Contractors shall quote rates in figure as well as in words and/or amounts tendered by them. The amount for each item shall be worked out and requisite total given. All corrections shall be attested by the dated initials of the tenderer. The Contractors not tendering for this work after the purchase of the tender documents must return the tender documents and drawings within 15 days of the due date of receipt of the tender. However, the cost the tender documents will not be refunded.

7. Tenders not accompanied by the following are liable to be summarily rejected.
- (i) Tenderers shall furnish the Earnest Money Deposit by submitting proof of remittance to IISER TVM (online payment through State Bank Collect) or Bank Guarantee by approved Nationalized Bank/Scheduled Bank in the prescribed form in favour of "IISER, Thiruvananthapuram". Since being a works contract, EMD exemption with respect to registration with NSIC or any such other bodies shall not be applicable.
 - (ii) In case of Contractors in the approved list of PWD, CPWD or MES, etc evidence showing the appropriate and eligible class of registration to which they belong may be enclosed.
 - (iii) Certificates in proof of eligibility criteria from competent authorities.
8. The Contractors whose tender/s/are accepted will be required to furnish Performance Guarantee and Security Deposit/s (including the Earnest Money Deposits/s) for the due fulfillment of the contract/s at the following rates.
- (i) 5% of the tendered and accepted value of the work as performance guarantee, with in 10/15 days of issue of the letter of acceptance in the form of proof of remittance to IISER TVM (online payment through State Bank Collect) or an irrevocable bank guarantee by approved Nationalized Bank/Scheduled Bank in the prescribed form in favour of "IISER, Thiruvananthapuram".
 - (ii) A sum of 10% of the gross amount of the bill shall be deducted from each running bill of the contractor towards security deposit, till the sum along with the sum already deposited as Earnest money, amount to 5% of the tendered amount of work. Such deductions shall be made unless the contractor has deposited the amount of security in cash, Govt. securities or by submitting proof of remittance to IISER TVM (online payment through State Bank Collect). This is in addition to 5% performance guarantee the Contractor is required to deposit as (i) above.
9. The acceptance of the tender will rest with the Director, IISER TVM /Registrar, IISER TVM who does not bind himself to accept the lowest or any other tender. No reasons will be furnished for the acceptance or rejection of any tender.
- 8A. The tender accepting authority reserves the option to give price preference to the offers from public sector units over those from other tenderers in accordance with the policies of the Government from time to time.
10. Canvassing in connection with tender is strictly prohibited.
11. Any tender which does not fulfil any of the prescribed conditions will be liable to be rejected.

12. Tenders with any condition, including conditional rebates, shall be rejected. However, tenders with unconditional rebate will be acceptable.
13. IISERTVM also reserves the right to alter the scope /or reduce quantum of work before issue of work order and the Tenderer shall not have any claim whatsoever on this account.
14. Rates quoted by the Contractor in item rate tender in figures and words shall be accurately filled in, so that there is no discrepancy between the rates written in figures and words. However, if a discrepancy is found, it will be dealt as follows:-
 - i. The rate which correspond with the amount worked out by the Contractor shall be taken as correct.
 - ii. If the amount of an item is not worked out by the Contractor or if it does not correspond with the rate written either in figures or words, then the rate quoted by the Contractor in words shall be taken as correct.
 - iii. Where the rates quoted by the Contractor in figures and in words tally but the amount is not worked out correctly the rate quoted by the Contractor will be taken as correct and not the amount.
 - iv. In the case of any tender where unit rate of any item/items appears unrealistic, such tender will be considered as unbalanced and in case the tenderer is unable to provide satisfactory explanation, such a tender is liable to be disqualified and rejected.
 - v. All documents of the tender are to be read in conjunction with each other and rates quoted accordingly by the tenderer.

On behalf of Mentor Director



Project Engineer Cum Estate Officer