



**INDIAN INSTITUTE OF SCIENCE EDUCATION AND
RESEARCH THIRUVANANTHAPURAM (IISERTVM)
(Govt. of India, Ministry of H.R.D)**

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CET CAMPUS, KULATHUR, ENGINEERING COLLEGE.P.O
THIRUVANANTHAPURAM 695016,
KERALA, INDIA.

Date: 22nd June 2016

INVITATION TO TENDER
No: IISER/PUR/8033/PYS/IT/16
Due Date: 07TH July 2016 [4PM]
Date of Opening: 08TH July 2016 [3PM]

Dear Sirs,

SUB: Rate Contract for modular LAN installation.

We invite Sealed Tenders for the following items:

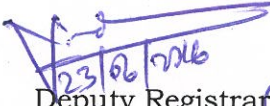
Sl #:	Item/ Description
1.	Rate Contract for modular LAN installation as per annexure I

Please quote your lowest rate and shortest delivery period as per the following terms. Your offer in sealed cover **SUPERSCRIBING TENDER NUMBER AND DUE DATE** shall reach us on or before the due date and time. Please follow "Instruction to Tenderers" attached.

- EMD** : **Rs. 20,000/-in the form of DD or B.G. to be submitted along with the quote. Quote received without EMD will be summarily rejected.**
- Payment** : Within 30 days after supply and installation/Net 30 days /LC. **No advance payment will be made by IISERTVM.**
- Delivery** : To be delivered at our stores (Free delivery). If import, mention Ex-works/FCA/CIP terms with clear breakup charges.
- Taxes & Duties** : Indicate taxes and duties. We are exempted for customs duty under 51/96 notification and Excise duty under 10/97 notifications.
- Discount** : Indicate, if any.
- Delivery Schedule** : Required Immediately. Indicate your schedule
- Validity of quote** : 60 days

Thanking You,

Yours Faithfully


23/6/2016
Deputy Registrar
Purchase & Stores (16)

P.S. CATALOGUE/LEAFLET FEATURING ALL TECHNICAL SPECS/INFORMATION OF THE PRODUCT QUOTED SHALL ACCOMPANY THE OFFER.

Introduction

IISER Thiruvananthapuram is beginning its academic functions at its Vithura campus from August 2016 onwards. It has established LAN connectivity in Chemical Sciences Block, Central Dining Hall, Hostels, Project Office etc. The current LAN provides essential network connectivity to research labs, faculty rooms and wireless access points. There is a need to provide additional network points inside research labs and other location as and when need arises. To address this need, IISER Thiruvananthapuram invites offers from eligible vendors to supply materials and install modular LAN points on rate contract basis for one year.

Eligibility Criteria

1. The vendor should be a registered company and in operations for last 5 years. Certificate of incorporation should be submitted.
2. The annual turnover of the company should be minimum 20 lakhs and should be operating on profit in the last financial year. Audited financial statement should be submitted.
3. The vendor should have successfully installed at least one project with modular UTP cabling for 250 nodes in the last three financial years. User satisfaction certificate from the customer should be attached.
4. The vendor should have office in Thiruvananthapuram, Kerala for enabling immediate assistance.

Scope of the work

The research labs in Chemical Sciences Block are installed with Cable Management System (CMS) from MK Electric. As and when additional LAN outlets are required, the vendor should be able to supply and install LAN components compatible with CMS as per need. For other locations including in some rooms within the Chemical Sciences Block, regular modular LAN components shall be supplied and installed.

Terms of Execution of work

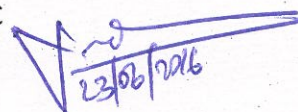
Any new requirement will be informed to the vendor. The vendor should visit IISER Thiruvananthapuram Vithura campus to assess the requirement. IISER Thiruvananthapuram will provide work order based on the purchase order to execute the work. The vendor has to supply all the required materials and install the LAN points. The cost of a cabling job including materials will be paid after successful completion of the job. No advance will be paid for procurement of material etc. The vendor should be able to start the work within one working day for minor works involving less than 5 new network points and all other works should commence within a maximum of five working days of communicating the requirement and should be on the job until completion. As part of the cable laying, the vendor has to arrange for drilling/cutting/patching if required. The vendor is required to work in coordination with other departments and/or contractors of the Institute. One year warranty for the materials and work from the date of installation should be provided by the vendor.

Terms of Quantity of material

The bill of material is provided in Appendix A. The vendor must use materials of an approved make/model. The quantity provided is based on expected requirement for one year and will be used to calculate total cost of operation while comparing the offers received in response to this tender. IISER Thiruvananthapuram is not obliged to procure the quantities mentioned.

Others

- The vendor should fill and submit the compliance sheet as provided in Appendix A
- The vendor should submit the price bid in the form provided in Appendix C


23/06/2016

Appendix A: Compliance Sheet

Title	Complied (Yes/No)	Deviations
Certificate of incorporation included		
Audited financial statement for last financial year included		
User satisfaction certificate supporting modular UTP cabling for 250 nodes included		
Have an office in Thiruvananthapuram, Kerala		
Accepting the terms of execution of work		
Accepting the terms of quantity of material		
Materials of an approved brand as given in Appendix B will be used		
Price bid is provided as given under Appendix C		
One year onsite warranty for the materials and work		

Appendix B: Material List

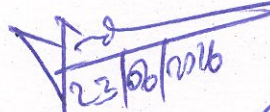
Sl.No	Item	Qty	Approved brands
1	Cat 6 LAN socket suitable for MK Electric Cable Management System	200 Nos	MK/Legrand/ Schneider
2	Modular plate suitable for MK Electric Cable Management System	200 Nos	MK/Legrand/ Schneider
3	1-2 module mounting box suitable for MK Electric Cable Management System	200 Nos	MK/Legrand/ Schneider
4	Jack Cat6 Information Outlet with Collapsible Shutter	100 Nos	Legrand/Molex/ Schneider/Systimax
5	Face Plate-Single	100 Nos	Legrand/Molex/Schneider/ Systimax
6	Surface mount box	100 Nos	Legrand/Molex/Schneider/ Systimax
7	Cat6 UTP 23AWG cable with central separator and LSZH jacket	10000 Mtr	Legrand/Molex/Schneider/ Systimax
8	RJ-45 connector	300 Nos	Legrand/Molex/Schneider/ Systimax
9	1 meter Cat6 UTP 23AWG PATCH CHORD Factory made	250 Nos	Legrand/Molex/Schneider/ Systimax
10	3 meter Cat6 UTP 23AWG PATCH CHORD Factory made	50 Nos	Legrand/Molex/Schneider/ Systimax
11	24 Port unloaded UTP patch panel	15 Nos	Legrand/Molex/Schneider/ Systimax
12	1" PVC Conduit/Casing	500 Mtr	ISI mark
13	2" PVC Conduit/Casing	500 Mtr	ISI mark
14	1" PVC Flexible pipe	100 Mtr	ISI mark
15	2" PVC Flexible pipe	100 Mtr	ISI mark
16	9U (600mm width, 500mm depth) Wall mount rack	15	Netrack/Rittal/APW- President
17	12U (600mm width, 500mm depth) Wall mount rack	5	Netrack/Rittal/APW- President

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23/03/2016

Appendix C: Price bid format

Sl. No	Item	Brand	Unit	Unit price incl TAX	Qty	Total Price (Rs)
1	Cat 6 LAN socket suitable for MK Electric Cable Management System		Nos		200	
2	Modular plate suitable for MK Electric Cable Management System		Nos		200	
3	1-2 modular mounting box suitable for MK Electric Cable Management System		Nos		200	
4	Jack Cat6 Information Outlet with Collapsible Shutter		Nos		100	
5	Face Plate-Single		Nos		100	
6	Surface mount box		Nos		100	
7	Cat6 UTP 23AWG cable with central separator and LSZH jacket		Mtr		10000	
8	RJ-45 connector		Nos		300	
9	1 meter Cat6 UTP 23AWG PATCH CHORD Factory made		Nos		250	
10	3 meter Cat6 UTP 23AWG PATCH CHORD Factory made		Nos		50	
11	24 Port unloaded UTP patch panel		Nos		15	
12	1" PVC Conduit/Casing		Mtr		500	
13	2" PVC Conduit/Casing		Mtr		500	
14	1" PVC Flexible pipe		Mtr		100	
15	2" PVC Flexible pipe		Mtr		100	
16	9U (600mm width, 500mm depth) Wall mount rack		Nos		15	
17	12U (600mm width, 500mm depth) Wall mount rack		Nos		5	
18	Rack fixing charges		Nos		20	
19	Casing and Capping charges		Mtr		1000	
20	Flexible pipe installation charges		Mtr		200	
21	UTP cable laying charges		Mtr		10000	
22	Surface mount box and face plate installation charges		Nos		100	
23	Information Outlet termination charges		Nos		300	
24	RJ-45 termination charges		Nos		300	
25	UTP Patch panel installation charges		Nos		15	
26	LAN socket installation in CMS		Nos		200	
27	LAN testing charges		Nos		300	
GRAND TOTAL						

In case of discrepancy between unit rate and total price quoted, the unit rate quoted will take precedence. The price bid should be submitted in the format provided with no corrections.


 Deputy Registrar (YC)
 Purchase & Stores

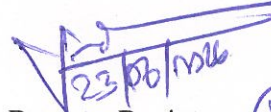
IISER-TVM
INSTRUCTION TO TENDERERS [IMPORTS]:

1. **PRICE:** The price quoted shall be firm. The terms of FOB/EXW/FCA/CIF/CIP etc shall be clearly mentioned.
2. **AGENT & AGENCY COMMISSION:** In case Tenderer is represented by any agent in India, their name and address shall be furnished. The amount of commission included in the price shall be clearly shown in the offer; which will be paid directly to the Indian Agents by purchaser in equivalent Indian Rupees. In case Indian agents existing and their agency commission is not shown in the Tender, reasons for the same shall be clearly mentioned in Tender. Details of Indian agent's statutory registration shall be stated. If Agency Commission is paid by Principals in foreign currency, the reasons for the same and exemption from Enforcement Directorate in India shall also be provided.
3. **LEAFLET/CATALOGUE:** Tenderer should furnish all necessary leaflet/catalogue etc., of the stores offered by him to enable the Purchaser to evaluate his offer correctly.
4. **MODE OF DESPATCH:** Tenderer shall indicate the mode of dispatch (*i.e.*, Sea/Air-freight/Parcel Post, etc.) depending upon the normal mode of dispatch adopted by him for the type of stores offered for consideration of the Purchaser.
5. **COUNTRY OF ORIGIN:** Tenderer shall indicate in his offer the country of origin of goods offered and the name and address of the manufacture.
6. **INSURANCE:** If insurance of the goods is felt necessary, the same shall be advised by the Tenderer in the offer.
7. **DELIVERY/SHIPMENT:** The time for and date of delivery quoted shall be reasonable/realistic and shall strictly be adhered to in case of placing order on the Tenderer.
8. **MODE AND TERMS OF PAYMENT:** Payment in full (excluding the amount of Agency Commission included in the price payable directly by the Purchaser to the Indian Agents in Indian Rupees) will be made immediately on presentation of the prescribed documents against SIGHT DRAFT or LETTER OF CREDIT or WIRE TRANSFER against shipping documents. **OURS BEING A GOVT OF INDIA EDUCATIONAL INSTITUTE WE ARE UNABLE TO MAKE ANY ADVANCE PAYMENT**
9. **WARRANTY:** Period of warranty and conditions shall be clearly mentioned in the Tender.
10. **GENERAL:** The Tenderer shall also be complied with the following:
 - a. Mention your Banker's name and address.
 - b. Show approximate net and gross weight and dimensions of packages/cases.
 - c. Furnish list of recommended spares for satisfactory operation for a minimum period of one year if the quote is for Plant & Machinery, Equipments etc.
 - d. Details of any technical service, if required for erection assembly, commissioning and demonstration.
 - e. Conform that the prices quoted are inclusive of all taxes, levies, duties arising in the tenderer's country.
 - f. The offer is valid for a minimum period of 90 days from the due date of opening of the tender.
 - g. Samples, if called for, will be sent free of all charges.
 - h. Late tenders and Delayed will not be considered.
 - i. Offers made by Indian Agents on behalf of their Principals, should be supported by the Proforma Invoice of their Principals.
 - j. The authority of person signing the tender, if called for, shall be produced.
 - k. The purchaser reserves the right to accept or reject the lowest or any other offer in whole or in part without assessing any reason.


DEPUTY REGISTRAR
[PURCHASE & STORES]

IISERTVM
INSTRUCTIONS TO TENDERERS [INDIGENOUS].

1. Tenders should be sent in sealed envelopes superscribing the relevant tender no. and the due date of opening. Only one tender should be sent in each envelope.
2. Late tender and Delayed Tenders will not be considered under any circumstances.
3. Sales Tax and /or other duties/levies where legally levies and intended to be claimed should be distinctly shown separately in the tender.
4. (a).Your quotation should be valid for a minimum period of 60 days from the date of opening of the Tender. Quotation with firm prices will be preferred.
(b). Prices are required to be quoted according to the units indicated in the Invitation to Tender. When quotations are given in terms of units other than those specified in the tender form, relationship between the two sets of units must be furnished.
5. **(a) Preference will be given to those tenders offering supplies from ready stocks. The basis of delivery is at IISER site free of cost.**
(b) Our payment terms are within 30 days of receipt and acceptance of the item at our site.
6. (a) All available technical literature, catalogues and other data in support of the specifications and details of the items should be furnished along with the offer.
(b) Samples, if called for, should be submitted free of all charges by the tenderer and the IISER shall not be responsible for any loss or damage thereof due to any reason whatsoever. In the event of non-acceptance of tender, the tenderer will have to take back the samples at his own expense.
(c) Approximate net and gross weight of the items offered shall be indicated in your offer. If dimensional details are available the same should also be indicated in your offer.
(d) **Specifications:** Stores offered should strictly conform to our specifications. Deviations, if any should be clearly indicated by the tenderer in their quotation. The tenderer should also indicate the Make/Type number of the stores offered and provide catalogues, technical literature and samples, wherever necessary along with the quotations. Test Certificates wherever necessary should be forwarded along with supplies. Whenever specifically mentioned by us the tenderer could suggest changes to specifications with appropriate reasons for the same.
7. IISER shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered and the tenderers shall supply the same at the rates quoted.
8. Corrections, if any, in the Quotation must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, amount quoted in words shall prevail. Quotation must have price for each line item and totaling of the price including taxes and duties should be clearly mentioned.
9. The tenderer should mention the name of his bankers, Sales Tax Registration, PAN number etc in the tender.
10. The authority of the person signing the tender, if called for, should be produced.
11. The purchaser reserve the right to accept or reject the lowest or any other offer in whole or in part without assigning any reason.
12. IISER being a Govt of India Educational and Research Institute, is exempted from payment of Excise Duty under Notification No. 10/97 and Customs Duty under Notification No. 51/96- Customs dated 23rd July 2009. Also, we can issue Form16 as per VAT Rules.
13. The stores supplied should be covered with minimum of 1 year warranty from the date of supply, installation and commissioning.
14. Earnest Money Deposit/ Bid Security should be submitted alongwith your quote as mentioned in Invitation for Tender. EMD should be in favour of Indian Institute of Science Education and Research Thiruvananthapuram valid for 90 days.
15. **Tender Opening:** All tenders will be opened at **Pratheeksha Building**. Authorized representatives [**with authorization letters**] of the bidders may attend the Tender Opening.


Deputy Registrar (1/c)
[Purchase & Stores]