

(All the columns are to be filled in neatly in capital letters or printed on A-4 size paper)

APPLICATION FOR THE POST OF _____

Advertisement No. _____

1. Name of the Applicant: _____

2. Date of Birth: __/__/__ Age (as on last date of receipt of applications): _____

3. Male/Female: _____ 4. Nationality: _____

5. Father's / Husband's Name: _____

6. a. Postal address for communication: _____

b. Permanent Address: _____

7. a. Telephone No. & Mobile No. : _____

b. E-mail (compulsory) : _____

c. Fax No. : _____

8. Whether belongs to SC/ST/OBC _____

9. Have you ever been convicted by a court of law or is there any criminal case pending against you? If so specify.

10. Educational Qualifications starting from Class X (Attach copies of certificates / mark sheets, etc.)

Examination Passed	Board/ University	Duration	Year of passing	Division With %of marks	Subjects studied Specialization

11. Details of employment starting with the most recent (attach separate sheet, if necessary)

Posts held	Department/ Organization/Company	Period of employment		Scale of pay	Present/last pay & Gross Amount	Nature of duties
		From	To			

Affix self attested
Passport size
Photograph

12. Describe briefly the specialized professional experiences, skills and expertise, you have acquired:
(Attach extra sheets if required)

13. If appointed, how much time you require for joining the post: _____

14. Any other relevant information:

15. Name, Address, Telephone No. and E-mail ID of at least two referees:

1.
2.

17. Details of Enclosures: Copies of certificates (self attested) for proof of Age, Qualification & Experience to be specified

a. _____ b. _____

c. _____ d. _____

Declaration

1. I hereby declare that I have carefully read and fully understood all the instructions and details pertaining to the post being applied by me and all statements made and information furnished in this application are true and complete to the best of my knowledge and belief.
2. I also declare that I have not concealed any material information which may debar my candidature for the post applied for. In the event of suppression or distortion of any fact including category or educational qualification, etc. made in my application form, I understand that I will be denied any employment in the Institute and if already employed on any of the posts in the Institute, my services will be terminated forthwith.

Place: _____

Date: _____

Signature of the candidate