



INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH
THIRUVANANTHAPURAM (IISERTVM)
(Govt. of India, Ministry of H.R.D)

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KERALA, INDIA.

Date: 26/09/2017

INVITATION TO TENDER

No: IISER/PUR/0902/GHM/MED/17-18
Due Date: 10th October 2017 [4PM]
Date of Opening: 11th October 2017 [3PM]

Dear Sirs,

SUB: Supply of Medicines.

We invite Sealed Tenders for the following items:

Sl.No	Description	Qty
1	Medicines List of Items as per annexure I Bids should be submitted in format as per clause II in Annexure I	1 No

Please quote your lowest rate and shortest delivery period as per the following terms. Your offer in sealed cover **SUPERSCRIBING TENDER NUMBER AND DUE DATE** shall reach us on or before the due date and time.

- EMD** : Rs.7,000/- should be paid through State Bank Collect- Tender No & Company Name must be mentioned in the Remarks column. Quotes should accompany a copy of Transaction slip /Print out **OR** Bank guarantee equivalent to the EMD value with validity 90 days **OR** Bidders should submit an undertaking in their letter head as per clause 12 of Instructions to Tenders (Imports).
- Payment** : Within 30 days after supply and installation/Net 30 days /LC
No advance payment will be made by IISERTVM.
- Delivery** : To be delivered at vithura campus (Free delivery). If import, mention Ex-works/FCA/CIP terms with clear breakup charges.
- Taxes & Duties** : Indicate taxes and duties. We are exempted for customs duty under 51/96 notification and Excise duty under 10/97 notifications.
- Discount** : Indicate, if any.
- Delivery Schedule** : Required Immediately. Indicate your schedule
- Validity of quote** : 60 days

Thanking You,

Please see the rear side for other Terms & Conditions

Please visit the following websites for more information

1. www.iisertvm.ac.in
2. <https://www.eprocure.gov.in/epublish>

Bidders may quote for any of the item requested.
Evaluation of lowest bidder will be calculated on item wise basis. P.O will be issued to the lowest bidder of item.

Yours Faithfully

Deputy Registrar (I/C)
Purchase & Stores

P.S. CATALOGUE/LEAFLET FEATURING ALL TECHNICAL SPECS/INFORMATION OF THE PRODUCT QUOTED SHALL ACCOMPANY THE OFFER.

IISER-TVM

INSTRUCTION TO TENDERERS [IMPORTS]:

1. **PRICE:** The price quoted shall be firm. The terms of FOB/EXW/FCA/CIF/CIP etc shall be clearly mentioned.
2. **AGENT & AGENCY COMMISSION:** In case Tenderer is represented by any agent in India, their name and address shall be furnished. The amount of commission included in the price shall be clearly shown in the offer; which will be paid directly to the Indian Agents by purchaser in equivalent Indian Rupees. In case Indian agents existing and their agency commission is not shown in the Tender, reasons for the same shall be clearly mentioned in Tender. Details of Indian agent's statutory registration shall be stated. If Agency Commission is paid by Principals in foreign currency, the reasons for the same and exemption from Enforcement Directorate in India shall also be provided.
3. **LEAFLET/CATALOGUE:** Tenderer should furnish all necessary leaflet/catalogue etc., of the stores offered by him to enable the Purchaser to evaluate his offer correctly.
4. **MODE OF DESPATCH:** Tenderer shall indicate the mode of dispatch (*i.e.*, Sea/Air-freight/Parcel Post, etc.) depending upon the normal mode of dispatch adopted by him for the type of stores offered for consideration of the Purchaser.
5. **COUNTRY OF ORIGIN:** Tenderer shall indicate in his offer the country of origin of goods offered and the name and address of the manufacture.
6. **INSURANCE:** If insurance of the goods is felt necessary, the same shall be advised by the Tenderer in the offer.
7. **DELIVERY/SHIPMENT:** The time for and date of delivery quoted shall be reasonable/realistic and shall strictly be adhered to in case of placing order on the Tenderer.
8. **MODE AND TERMS OF PAYMENT:** Payment in full (excluding the amount of Agency Commission included in the price payable directly by the Purchaser to the Indian Agents in Indian Rupees) will be made immediately on presentation of the prescribed documents against SIGHT DRAFT or LETTER OF CREDIT or WIRE TRANSFER against shipping documents. **OURS BEING A GOVT OF INDIA EDUCATIONAL INSTITUTE WE ARE UNABLE TO MAKE ANY ADVANCE PAYMENT**
9. **WARRANTY:** Period of warranty and conditions shall be clearly mentioned in the Tender.
10. **GENERAL:** The Tenderer shall also be complied with the following:
 - a. Mention your Banker's name and address.
 - b. Show approximate net and gross weight and dimensions of packages/ cases. If dimensional details are available the same should also be indicated in your offer.
 - c. Furnish list of recommended spares for satisfactory operation for a minimum period of one year if the quote is for Plant & Machinery, Equipments etc.
 - d. Details of any technical service, if required for erection assembly, commissioning and demonstration.
 - e. Conform that the prices quoted are inclusive of all taxes, levies, duties arising in the tenderer's country.
 - f. Samples, if called for, will be sent free of all charges.
 - g. Late tenders and Delayed will not be considered.
 - h. Offers made by Indian Agents on behalf of their Principals, should be supported by the Proforma Invoice of their Principals.
 - i. The authority of person signing the tender, if called for, shall be produced.
 - j. The purchaser reserves the right to accept or reject the lowest or any other offer in whole or in part without assessing any reason.
11. **Tender Opening:** All tenders will be opened at **Pratheeksha Building**. Authorized representatives with **authorization letters** of the bidders may attend the Tender Opening.
12. **As per GFR 2017 clause 170 (III) Bidders who fail to pay the Earnest money deposit has to mandatorily sign a bid securing undertaking that if the bidder withdraw or modify the Bids during the period of validity, or if the bidder is awarded with the contract and they fail to sign the contract, or to submit a Performance security before the deadline defined in the request for bids document, they will be suspended for the period of time decided by the institute.**

INSTRUCTION TO TENDERERS [INDIGENOUS]

1. Tenders should be sent in sealed envelopes superscribing the relevant tender no. and the due date of opening. Only one tender should be sent in each envelope.
2. Sales Tax and /or other duties/levies where legally levies and intended to be claimed should be distinctly shown separately in the tender.
3. (a). Your quotation should be valid for a minimum period of 90 days from the date of opening of the Tender. Quotation with firm prices will be preferred.
(b). Prices are required to be quoted according to the units indicated in the Invitation to Tender. When quotations are given in terms of units other than those specified in the tender form, relationship between the two sets of units must be furnished.
4. (a) **Preference will be given to those tenders offering supplies from ready stocks. The basis of delivery is at IISER site free of cost.**
(b) **Our payment terms are within 30 days of receipt and acceptance of the item at our site.**
5. (a) All available technical literature, catalogues and other data in support of the specifications and details of the items should be furnished along with the offer.
Specifications: Stores offered should strictly conform to our specifications. Deviations, if any should be clearly indicated by the tenderer in their quotation. The tenderer should also indicate the Make/Type number of the stores offered and provide catalogues, technical literature and samples, wherever necessary along with the quotations. Test Certificates wherever necessary should be forwarded along with supplies. Whenever specifically mentioned by us the tenderer could suggest changes to specifications with appropriate reasons for the same.
6. IISER shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered and the tenderers shall supply the same at the rates quoted.
7. Corrections, if any, in the Quotation must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, amount quoted in words shall prevail. Quotation must have price for each line item and totaling of the price including taxes and duties should be clearly mentioned.
8. The tenderer should mention the name of his bankers, Sales Tax Registration, PAN number etc in the tender.
9. The authority of the person signing the tender, if called for, should be produced.
10. IISER being a Govt of India Educational and Research Institute, is exempted from payment of Excise Duty under Notification No. 10/97 and Customs Duty under Notification No. 51/96- Customs dated 23rd July 2009. Also, we can issue Form 16 as per VAT Rules.
11. The stores supplied should be covered with minimum of 1 year warranty from the date of supply, installation and commissioning.
12. Earnest Money Deposit/ Bid Security should be submitted along with your quote as mentioned in Invitation for Tender. EMD should be in favour of Indian Institute of Science Education and Research Thiruvananthapuram valid for 90 days.

i) List of Items

Sl/no	Tablets	QUANTITY
1	Tab.Febrex (500mg)	5000
2	Tab.Afesan P	5000
3	Tab.Jeprab (20mg)	50
4	Tab.Allugel MPS	1000
5	Tab.Praztac (40mg)	4000
6	Tab.Pepnil DSR	300
7	Tab.Novitac (150mg)	3000
8	Tab.Xondmet (4mg)	300
9	Tab.Dilevocet	5000
10	Tab.Cpm	100
11	Tab.Dilevocet-M	1000
12	Tab.Lupidum	100
13	Tab.Dericip	200
14	Tab.Wysolone (5MG)	100
15	Tab. Mefacid spas	500
16	Tab.Mefacid (500mg)	300
17	Tab.Ifycal	100
18	Tab.Vantifol	5000
19	Tab.Cifran CT	300
20	Tab.Fedicver-s	200
21	Tab.Afymox clav (625mg)	3000
22	Tab.Sancif (200mg)	500
23	Tab.Sanzify (500mg)	2000
24	Tab.Doxyford	100
25	Tab.Cefapod (200mg)	200
26	Tab. Acloveer(800mg)	500
27	Tab.Sorbitrate (5mg)	20
28	Tab.Hipres (50mg)	56
29	Tab.Amlip (5MG)	200
30	Tab.Ecospirin (75mg)	14
31	Tab.Nausestil	100
32	Tab.Fluka 150mg	100
33	Tab.X-WORM	100
34	Tab.Mucolite	300
35	Tab.Ativan (1mg)	10
36	Tab.Febrex (650mg)	5000
37	Tab.Alprax plus	20

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38	Tab.Norlut-N	50
39	Tab.Texawock MF	20
40	Tab.Fenak (50mg)	50
41	Tab.Cofsils	200
42	Cap.Genvol Plus	50
43	Inj.Tetanus Toxoid	200 amps
44	Inj.Onsetrin	20 amps
45	Inj.Avil	20 amps
46	Inj.Pepnil	50 vials
47	Inj.Betnesol	100 amps
48	Inj.Fenac	20 amps
49	Inj.Buscopan	30 amps
50	Inj.NT Spas	10 amps
51	Inj.Metrogyl (100ml)	50 bottles
52	Inj.Ciplox (100ml)	100bottles
53	Inj.Lignocaine (30 ml)	2 vials
54	Inj.Hydrocort	20 vials
55	Inj.Welset	200 amps
56	Inj.Decamycin	10 vials
57	Inj.Atropine	2 amps
58	Inj.Phenergan	2 amps
59	Inj.Deriphylline	10 amps
60	Inj.Tranzex	5 amps
61	IVF DNS (500ml) (Claris	5 box
62	IVF NS (500ml)	2 box
63	IVF RL (500ml)	2 box
64	IVF D5 (500ml)	3 box
65	IVF D25 (100ML)	20
66	SYP.SANTUSS	500 Bottles
67	SYP. ZENDRYL	500
68	Syr.CEFIX	5 Bottles
69	SYP.PARACIP (250MG)	5 Bottles
70	BETADINE OINTMENT 250GM	3
71	BETADINE OINTMENT 10GM	50
72	SILVEREX OINTMENT 10GM	50
73	CLOTEBATE-GM OINTMENT	50
74	TEEPRO GEL	500
75	ORASORE GEL	20
76	CLODID CREAM (15GM)	50

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77	SOFRABACT OINTMENT (5G)	50
78	GLYCERINE MAGSULF (400 ml)	2
79	CANAZOL-B CREAM 15GM	20
80	CLEARWAX EAR DROPS	10
81	OPTIHIST EYE DROPS	10
82	CIPLOX EYE/EAR DROPS	50
83	NASIVION NASAL DROPS	50
84	BETNESOL N EYE DROPS	10
85	OTOGESIC EAR DROPS	5
86	BETADINE SOLUTION (500ML)	5
87	HYDROGEN PEROXIDE (400ML)	5
88	DETTOL (500ml)	5
89	ISOPROPYL ALCOHOL (400ml)	5
90	ASTHALIN SOLUTION (15ml)	10
91	CALAMINE SOLUTION (100ML)	50
92	STERILIUM HAND RUB (500ML)	5
93	SAVLON SOLUTION (1LTR)	2
94	POLYPEN SAFETY ADVA IV CANNULA (22G)	10
95	KIT KATH SCALP VEIN SET 22G	200
96	IV SET (IVE LINKS)	200
97	DISPOSABLE GLOVES (M)	3 box
98	DISPOVAN WITH NEEDLE 10CC	50
99	DISPOVAN WITH NEEDLE 1CC	20
100	DISPOVAN WITH NEEDLE 2CC	500
101	DISPOVAN WITH NEEDLE 5CC	50
102	GAUZE BANDAGE CLOTH (Ramraj)	5
103	DISPOSABLE ALCOHOL SWAB	200
104	ABSORBANT COTTON ROLIL (Ramraj)	5
105	ROLLER BANDAGE (5*3)	200
106	ROLLER BANDAGE (7.5*3)	200
107	ROLLER BANDAGE (10*3)	200
108	LUKOPORE (2.5*5)	20
109	BANDAID	500
110	VOLITRA PLUS SPRAY	30
111	ELASTO CREPE (6*4)	200

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112	ELASTO CREPE (10*4)	200
113	DISPOSABLE NEEDLE 24G	50
114	DISPOSABLE NEEDLE 26G	50
115	PROLYTE (21GM)	500
116	PROLYTE (4.2GM)	1000
117	GLUCOSE D (200GM)	50
118	FACE MASK	100
119	KAJAH BALM	20 Bottles
120	LEUKOPORE (7*5)	10

ii) Format

Sl/no	Description of Medicine	Qty	Unit Price	Tax %	Tax amount	Total amount inclusive of taxes
1						

iii) The following terms and conditions should also be mentioned in the offer

- Delivery period
- Payment terms
- The items supplied should have a shelf life of one year. If the items are not consumed within six months, supplier should replace the old stock in IISER with new stock on receiving the Intimation from IISER.
- Bids submitted in any other format will be summarily rejected.
- Tax rates should be clearly mentioned in the quote. If taxes are not separately shown the quoted amount will be considered as inclusive of taxes.

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26/09/17