

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH THIRUVANANTHAPURAM

(An autonomous Institute under Ministry of Human Resource Development, Government of India)

Issued to

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NIT No :

Dated:

1. Separate sealed item rate tenders are invited on behalf of the Director, IISER-TVM and will be received in the Office of the Project Engineer cum Estate Officer, IISER campus Vithura from Contractors on the approved lists of DOS, Central PWD or MES or Railways or State PWDs and/or from Contractors experienced in works of similar kind and magnitude for the following works at IISER TVM Campus, Vithura, Nedumangad, Thiruvananthapuram District, Kerala.

Name of Work	PAC	EMD	Cost of tender document

2. The entire works are to be completed within Months in accordance with the time schedule indicated in the tender from the **15th** day after the date of issue of work order. The period includes monsoon periods also.
3. Tender documents consisting of drawings, complete specifications, schedule of quantities for various items of work to be done and the set of conditions of contract to be complied with by the tenderer whose tender may be accepted can be obtained from the office of the Project Engineer cum Estate Officer, IISER campus,Vithura on any working day between hours and.....hours from toThe cost of tender form can be furnishedthrough a Crossed Demand Draft by approved Nationalized Bank in favour of "IISER, Thiruvananthapuram". Tender documents can also be obtained via post by submitting the request letter to "Project Engineer-cum-estate Officer, IISER Campus, Near Jersey Farm, Maruthamala P.O, Vithura, Pin: 695551"along with a demand draft for the cost of tender document plus ₹...../- drawn in favour of IISER Thiruvananthapuram payable at Thiruvananthapuram. IISER TVM will not be responsible for any delay during postal transit.

Tenders should be submitted in sealed cloth lined cover superscribing the name of work, NIT number and name of Tenderer.

If any tenderer withdraws his tender after the price bid is opened within the validity period or makes any modifications in the terms and conditions of the tender which are not acceptable to IISER-TVM, then IISER-TVM shall without prejudice to any/or other right or remedy be at liberty to forfeit 50% (Fifty Percent) of the earnest money absolutely.

Application for tender document not accompanied by latest certificate with respect to work experience (iii) latest income tax clearance certificate and letter of authority in case the application is through authorized person are liable for rejection.

The IISER-TVM reserves the right to reject any application for issue of tender papers without assigning any reason.

4. As said above tender which should always be placed in sealed covers superscribed with the name of work (as given in para 1) will be received in the Office of the Project Engineer cum Estate Officer, IISER campus, Vithura upto hrs on and will be opened by him or by authorized officer of IISER TVM on the same day at hrs in the presence of the tenderers or their representatives who would like to be present. In case of representatives, the authorization letter should be produced to with in the tender opening.
5. Tenders are to be on the printed form of the IISER TVM which can be obtained on payment of the cost of documents mentioned above in cash. The drawings issued with the tender documents should be returned along with the tender. The Contractors shall quote rates in figure as well as in words and/or amounts tendered by them. The amount for each item shall be worked out and requisite total given. All corrections shall be attested by the dated initials of the tenderer. The Contractors not tendering for this work after the purchase of the tender documents must return the tender documents and drawings within 15 days of the due date of receipt of the tender. However, the cost the tender documents will not be refunded.
6. Tenders not accompanied by the following are liable to be summarily rejected.
 - (i) Tenderers shall furnish the Earnest Money Deposit through a Crossed Demand Draft/Call Deposit on the Reserve Bank of India or State Bank of India or Bank Guarantee by approved Nationalized Bank in prescribed form in favour of " IISER, Thiruvananthapuram".

Earnest Money Deposits may also be furnished in the form of Fixed Deposit Receipts issued by any Nationalized Bank and endorsed by the Bank concerned at the disposal of the " IISER, Thiruvananthapuram" for the work as per item 1 on page 01.

- (ii) In case of Contractors in the approved list of PWD, CPWD or MES, etc evidence showing the appropriate and eligible class of registration to which they belong may be enclosed.
 - (iii) Latest valid income tax clearance certificate (s).
 - (iv) Proof of technical and organizational competence to execute the work of above nature and magnitude.
 - (v) Latest work experience certificate from authorities for whom the tenderer worked.
7. The Contractors whose tender/s/is/are accepted will be required to furnish Performance Guarantee and Security Deposit/s (including the Earnest Money Deposits/s) for the due fulfillment of the contract/s at the following rates.
- (i) 5% of the tendered and accepted value of the work as performance guarantee, with in 10/15 days of issue of the letter of acceptance in the form of Deposit at call receipt / Bankers Cheque / Demand Draft / Pay order of a Nationalised Bank, Government securities, fixed Deposits receipt of a Nationalized Bank, an irrevocable bank guarantee of any nationalized bank in the prescribed form as per annexure.
 - (ii) A sum of 10% of the gross amount of the bill shall be deducted from each running bill of the contractor towards security deposit, till the sum along with the sum already deposited as Earnest money, amount to 5% of the tendered amount of work. Such deductions shall be made unless the contractor has deposited the amount of security in cash, Govt. securities or Fixed Deposit Receipt. This is in addition to 5% performance guarantee the Contractor is required to deposit as (i) above.
8. The acceptance of the tender will rest with the Director, IISER TVM /Registrar, IISER TVM who does not bind himself to accept the lowest or any other tender. No reasons will be furnished for the acceptance or rejection of any tender.
- 8A. The tender accepting authority reserves the option to give price preference to the offers from public sector units over those from other tenderers in accordance with the policies of the Government from time to time.
9. Canvassing in connection with tender is strictly prohibited.

10. Any tender which does not fulfil any of the prescribed conditions will be liable to be rejected.
11. IISERTVM also reserves the right to alter the scope /or reduce quantum of work before issue of work order and the Tenderer shall not have any claim whatsoever on this account.
12. Rates quoted by the Contractor in item rate tender in figures and words shall be accurately filled in, so that there is no discrepancy between the rates written in figures and words. However, if a discrepancy is found, it will be dealt as follows:-
 - i. The rate which correspond with the amount worked out by the Contractor shall be taken as correct.
 - ii. If the amount of an item is not worked out by the Contractor or if it does not correspond with the rate written either in figures or words, then the rate quoted by the Contractor in words shall be taken as correct.
 - iii. Where the rates quoted by the Contractor in figures and in words tally but the amount is not worked out correctly the rate quoted by the Contractor will be taken as correct and not the amount.
 - iv. In the case of any tender where unit rate of any item/items appears unrealistic, such tender will be considered as unbalanced and in case the tenderer is unable to provide satisfactory explanation, such a tender is liable to be disqualified and rejected.
 - v. All documents of the tender are to be read in conjunction with each other and rates quoted accordingly by the tenderer.

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, THIRUVANANTHAPURAM (IISER TVM)*(An autonomous Institute under Ministry of Human Resource Development, Government of India)***Item Rate Tender for Works**

I/We hereby tender for the execution for the IISER-TVM for the work specified in the under Written Memorandum within the time/s specified in such Memorandum at the rates specified in the attached schedule of quantities and in all respects with these specifications, design, drawings and instructions in writing referred to in Rules here of and in clause 11 of the Conditions of Contract and with such materials as provided for by and all other respects in accordance with, such conditions so far as applicable.

Memorandum (To be filled in by the Tenderer)

- a) General description (if several sub-work are included they should be detailed in a separate list)
- b) Estimated cost : Rs.....
- c) Earnest Money : Rs.....
- d) Security Deposit (Including Earnest Money) : Rs.....
- e) Percentage, if any to be deducted % from bill :
- f) Time allowed for the work from the 15th day after
the issue of work order to commence the work :Months

Should this tender be accepted in whole or in part I/We hereby agree to abide by and fulfill all the terms and provision of the said conditions annexed here to and all the terms and provisions contained in NIT. In the pamphlets name "General rules and directions", "conditions of contract", "Additional Conditions", "Special conditions" which has been read by me/us and explained to me/us so far as applicable or in default thereof to forfeit and pay to the Director, IISER TVM or the successors in Office the sums of money mentioned in the said conditions.

A sum of Rs..... Is hereby forwarded by crossed D.D / Fixed deposit / Bank Guarantee by approved Nationalized Bank / Call Receipt of a Nationalized Bank guaranteed by the Reserve Bank of India as earnest Money, if I/We fail to commence the work specified in the above Memorandum.

I/We agree that the said Director, IISER-TVM in office shall, without prejudice to any other right or remedy be at liberty to forfeit the said EMD absolutely otherwise the said EMD shall be retained by him towards Security Deposit mentioned in the above Memorandum.

I/We agree to execute all the works referred to in the tender documents upon the terms and conditions contained or referred therein and to carry out such deviation as may be ordered subject to the condition of clause 12 herein after referred to as the deviation limit at the rates quoted in the tendered documents and those in excess of that limit at the rates to be determined in accordance with the provision contained in clause 12 of the tender form.

I/we agree that should I/We fail to commence the work specified in the above Memorandum an amount equal to amount of the Earnest Money mentioned in the form invitation of tender shall be absolutely forfeited to the Director, IISER-TVM and same may at the option of Director, IISERTVM be recovered out of the deposit in so far as the same may extend in terms of the said bond and in the event of the deficiency out of any other money due to me/us or otherwise.

Dated theday of201....

Witness

Address

Signature of the Contractor

Occupation

ACCEPTANCE

The above tender for a sum of Rs.....(Rupees.....) is hereby accepted by me on behalf of the Director, IISER-TVM.

Dated theday of201...

Signature of Contractor/
Witness before
Submission of tender

Signature of the
Officer by
whom accepted