



**INDIAN INSTITUTE OF SCIENCE EDUCATION AND  
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(Govt. of India, Ministry of H.R.D)**

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Date: 02<sup>nd</sup> June 2015

**INVITATION TO TENDER(IND)**

**No: IISER/PUR/5781/15**

**Due Date: 16<sup>th</sup> June 2015 [4 PM]**

**Date of Opening: 17<sup>th</sup> June 2015 [3 PM]**

Dear Sirs,

**Sub: Supply of A3 & A4 Size Copier Papers.**

We invite Sealed Tenders for the following items:

Sl No:	Item/ Description	Quantity
1.	Pure White Paper in 210 X 297 mm (A4) Size, 70gsm	500 Reams
2.	Pure White Paper in 297 X 420 mm (A3) Size, 70gsm	25 Reams
	The papers are to be used in Plain Paper Copier, Laser Jet Printer, Fax Machine etc; neatly cut and in water proof packet of 500 sheets a) Alongwith the quotation, minimum 5 sheets shall be sent as samples mentioning gsm and affixing bidder's Rubber stamp on each sheet. b) Brand/Mill of the manufacturer shall be specifically shown in the quotation. c) The supply shall be completed preferably in ONE Lot. The quotes of approved samples only will be considered for further price comparison.	

Please quote your lowest rate and shortest delivery period as per the following terms:

**Payment :** Within 30 days after supply and installation.

**Delivery :** To be delivered at our stores (Free delivery)

**Taxes & Duties:** Indicate taxes and duties.

**Discount:** Indicate, if any.

**Delivery Schedule:** Required Immediately. Indicate your schedule.

Your offer in sealed cover **SUPERSCRIBING TENDER NUMBER AND DUE DATE** shall reach us on or before the due date and time.

Thanking You,

Yours Faithfully

  
3/6/15  
**Deputy Registrar  
[Purchase & Stores]**

**P.S: CATALOGUE/LEAFLET FEATURING ALL TECHNICAL SPECS/INFORMATION OF THE PRODUCT QUOTED SHALL ACCOMPANY THE OFFER.**