



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुवनंतपुरम

(मानव संसाधन विकास मंत्रालय, भारत सरकार के तहत स्वायत्त संस्था)

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH THIRUVANANTHAPURAM

(An Autonomous Institution under MHRD, Government of India)

सी.ई.टी परिसर, तिरुवनंतपुरम /CET Campus, Thiruvananthapuram-695016

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No.IISER(T)/Admn/034/2015-16

November 4, 2015

**NOTICE INVITING TENDER FOR HOUSE KEEPING SERVICES, LADY HOSTEL SUPERVISOR
AND OFFICE BOYS**

1. Indian Institute of Science Education and Research (IISER) Thiruvananthapuram, an Autonomous Institution under the Ministry of Human Resources Development, Government of India hereby invite competitive bids from reputed agencies towards providing House-keeping services / Lady Hostel Supervisors and Office Boys for the Academic/Office Buildings and Hall of Residences (HoR) at transit Campus of the Institute.

2. Agencies who fulfil the following criteria are only eligible to participate in the tender:-
(To be submitted along with the Technical Bid)

- a) Proven track record of minimum three years' experience in the execution of similar contractual business in reputed firms / Institutions / Hospitals with a minimum of 100 personnel in the pay bills per month.
- b) Registered with Central / State government under relevant acts.
- c) Statutory registration with ESI, EPF, Income Tax, Central / State Labour Department
- d) Having a valid solvency certificate from Bankers for Rs.10,00,000/- (Ten lakhs) for the year 2015-16.
- e) Enclosures of Tender Fees (Rs.525/-) & EMD (Rs.1,00,000/-).

2. The buildings are situated in College of Engineering Trivandrum (CET) campus and its surrounding areas. The service will be obtained by way of entering into contract initially for period of 24 (Twenty Four months) from the date of award of the contract which is extendable for a further period of 12 months on same terms and conditions.

3. Tenders can be purchased from Finance section of this Institute (First Floor, Annex Building, IISER-TVM) on payment of Rs.525/- (Rupees Five hundred twenty five only). Tender document can also be downloaded from our website www.iisertvm.ac.in. In that case a Demand Draft for Rs. 525/- in favour of IISER, Thiruvananthapuram is to be submitted along with the tender. The tender without Tender Fee will not be considered.

Contd...2/-

4. All or any of the quotations received can be rejected at the sole discretion of the Director, IISER, Thiruvananthapuram without assigning any reason.

5. If you are interested, you may submit your tender in the enclosed pro-forma duly completed in all respects. The terms & conditions of the tender as well as contract are given below.

Date of Pre-Bid Meeting	:	10.00 AM on 18 Nov 2015
Last Date & Time for receipt of tender	:	02.00 PM on 26 Nov 2015
Time for opening of technical bids	:	03.00 PM on 26 Nov 2015
Earnest Money Deposit	:	Rs. 1,00,000/-



(Registrar)