

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH THIRUVANANTHAPURAM

(An autonomous Institute under Ministry of Human Resource Development, Government of India)

NIT No : IISER-(T)/149/09/14-15

Dated: 03.09.2014

1. Separate sealed item rate tenders are invited on behalf of the Director, IISER-TVM and will be received in the Office of the Project Engineer cum Estate Officer, Indian Institute of Science Education & Research, Computer Science Building, CET Campus, Engineering College(P.O), Kulathur, Thiruvananthapuram-695016 from Govt undertaking/Agencies or Private Agencies experienced in works of similar kind and magnitude for the following works at IISER TVM Campus, Vithura, Nedumangad, Thiruvananthapuram District, Kerala.

Name of Work	PAC	EMD	Cost of tender document
Environmental Monitoring of IISER Construction Site	₹ 8.85 Lakh	₹ 17,700/-	₹.520/-

2. The environmental monitoring shall be carried out for an year covering 4 seasons in accordance with the time schedule indicated in the tender from the **15th** day after the date of issue of work order.
3. Tender documents consisting of Technical specifications, schedule of quantities for the work to be done and the set of conditions of contract to be complied with by the tenderer whose tender may be accepted can be obtained from the office of the Project Engineer cum Estate Officer, IISER campus, Vithura on any working day between **10.00** hours and **16.00** hours from **12.09.2014 to 25.09.2014**. The cost of tender form can be furnished through a Crossed Demand Draft by approved Nationalized Bank in favour of "IISER, Thiruvananthapuram". Tender documents can also be obtained via post by submitting the request letter to "Project Engineer-cum-estate Officer, Indian Institute of Science Education & Research, Computer Science Building, CET Campus, Engineering College(P.O), Kulathur, Thiruvananthapuram-695016" along with a demand draft for the cost of tender document plus ₹.250/- drawn in favour of IISER Thiruvananthapuram payable at Thiruvananthapuram. IISER TVM will not be responsible for any delay during postal transit.
4. Tender documents can also be downloaded from our website www.iisertvm.ac.in. An intimation to this effect to be sent to IISER by such tenderers through email to pe@iisertvm.ac.in. An amount of Rs. 520/- towards the cost of tender document in the form of Demand Draft to be enclosed alongwith Volume I of the tender document failing which the tender is liable to be rejected.

Tenders should be submitted in sealed cloth lined cover superscribing the name of work, NIT number and name of Tenderer.

If any tenderer withdraws his tender after the price bid is opened within the validity period or makes any modifications in the terms and conditions of the tender which are not acceptable to IISER-TVM, then IISER-TVM shall without prejudice to any/or other right or remedy be at liberty to forfeit 50% (Fifty Percent) of the earnest money absolutely.

Application for tender document not accompanied by latest certificate with respect to work experience and letter of authority in case the application is through authorized person are liable for rejection.

The IISER-TVM reserves the right to reject any application for issue of tender papers without assigning any reason.

5. As said above tender which should always be placed in sealed covers superscribed with the name of work (as given in para 1) will be received in the Office of the Project Engineer cum Estate Officer, IISER campus, Vithura upto **15.00hrs** on **08/10/2014** and will be opened by him or by authorized officer of IISER TVM on the same day at **15.30hrs** in the presence of the tenderers or their representatives who would like to be present. In case of representatives, the authorization letter should be produced to with in the tender opening.
6. Tenders are to be either on the printed form of the IISER TVM which can be obtained on payment of the cost of documents mentioned above in cash or in the downloaded format. The Contractors shall quote rates in figure as well as in words and/or amounts tendered by them. The amount for each item shall be worked out and requisite total given. All corrections shall be attested by the dated initials of the tenderer. The Contractors not tendering for this work after the purchase of the tender documents must return the tender documents and drawings within 15 days of the due date of receipt of the tender. However, the cost the tender documents will not be refunded.
7. Tenders not accompanied by the following are liable to be summarily rejected.
 - (i) Tenderers shall furnish the Earnest Money Deposit through a Crossed Demand Draft/Call Deposit on the Reserve Bank of India or State Bank of India or Bank Guarantee by approved Nationalized Bank in prescribed form in favour of "IISER, Thiruvananthapuram".

Earnest Money Deposits may also be furnished in the form of Fixed Deposit Receipts issued by any Nationalized Bank and endorsed by the Bank concerned at the disposal of the "IISER, Thiruvananthapuram" for the work as per item 1 on page 01.

- (ii) Proof of Experience of the Contractor in carrying out works of similar nature and magnitude may be enclosed.
 - (iii) Latest valid income tax clearance certificate (s).
 - (iv) Proof of technical and organizational competence to execute the work of above nature and magnitude.
 - (v) Latest work experience certificate from authorities for whom the tenderer worked.
8. The Contractors whose tender/s/is/are accepted will be required to furnish Performance Guarantee and Security Deposit/s (including the Earnest Money Deposits/s) for the due fulfillment of the contract/s at the following rates.
- (i) 5% of the tendered and accepted value of the work as performance guarantee, with in 10/15 days of issue of the letter of acceptance in the form of Deposit at call receipt / Bankers Cheque / Demand Draft / Pay order of a Nationalised Bank, Government securities, fixed Deposits receipt of a Nationalized Bank, an irrevocable bank guarantee of any nationalized bank in the prescribed form as per the enclosed format.
 - (ii) A sum of 10% of the gross amount of the bill shall be deducted from each running bill of the contractor towards security deposit, till the sum along with the sum already deposited as Earnest money, amount to 5% of the tendered amount of work. Such deductions shall be made unless the contractor has deposited the amount of security in cash, Govt. securities or Fixed Deposit Receipt. This is in addition to 5% performance guarantee the Contractor is required to deposit as (i) above.
9. The acceptance of the tender will rest with the Director, IISER TVM /Registrar, IISER TVM who does not bind himself to accept the lowest or any other tender. No reasons will be furnished for the acceptance or rejection of any tender.
- 8A. The tender accepting authority reserves the option to give price preference to the offers from public sector units over those from other tenderers in accordance with the policies of the Government from time to time.
10. Canvassing in connection with tender is strictly prohibited.
11. Any tender which does not fulfil any of the prescribed conditions will be liable to be rejected.
12. IISERTVM also reserves the right to alter the scope /or reduce quantum of work before issue of work order and the Tenderer shall not have any claim whatsoever on this account.

13. Rates quoted by the Contractor in item rate tender in figures and words shall be accurately filled in, so that there is no discrepancy between the rates written in figures and words. However, if a discrepancy is found, it will be dealt as follows:-
- i. The rate which correspond with the amount worked out by the Contractor shall be taken as correct.
 - ii. If the amount of an item is not worked out by the Contractor or if it does not correspond with the rate written either in figures or words, then the rate quoted by the Contractor in words shall be taken as correct.
 - iii. Where the rates quoted by the Contractor in figures and in words tally but the amount is not worked out correctly the rate quoted by the Contractor will be taken as correct and not the amount.
 - iv. In the case of any tender where unit rate of any item/items appears unrealistic, such tender will be considered as unbalanced and in case the tenderer is unable to provide satisfactory explanation, such a tender is liable to be disqualified and rejected.
 - v. All documents of the tender are to be read in conjunction with each other and rates quoted accordingly by the tenderer.
14. Interim payment will be made on pro-rata basis for the completed portion of the work and after submission of interim reports. Final payment will be made only after submission of the final report and acceptance by IISER TVM.
15. For any further information, the office of the Project Engineer-cum-Estate Officer, IISER, Thiruvananthapuram (0471-2924812/2594408) may be contacted.

Sd/-

PROJECT ENGINEER CUM ESTATE OFFICER