

**INDIAN INSTITUTE OF SCIENCE EDUCATION & RESEARCH**  
**THIRUVANANTHAPURAM**  
Maruthamala PO, Vithura, THIRUVANANTHAPURAM - 695581  
Tel.: 0471-2778022/23/24 [www.iisertvm.ac.in](http://www.iisertvm.ac.in)

**ENLISTMENT OF SUPPLIERS OF BOOKS/JOURNALS**

Advt No. 07/17-18

Date: 02-04-2017

Indian Institute of Science Education and Research Thiruvananthapuram is an educational and research institute established by the Ministry of Human Resource Development (MHRD), Govt. of India. The Institute is awarding five year integrated BS-MS degree in addition to the Integrated PhD and PhD degrees in Mathematics, Physics, Chemistry, Biology and inter-disciplinary areas. The Institute intends to enlist suppliers who fulfill the requirements/eligibility mentioned below for supply of books, journals and e-resources to its Library. Interested suppliers are invited to send in their applications in the prescribed format to the Registrar, **on or before 15th May, 2017**. Format of the application can be downloaded from the institute website ([www.iisertvm.ac.in](http://www.iisertvm.ac.in)).

The applications should accompany proof/evidence of all items mentioned in the requirements/eligibility and in the application form. Incomplete and conditional applications will not be considered.

**Requirements/eligibility for Book Suppliers:**

1. 5 years' experience in supply of books in the field of Science and research to reputed Science Libraries.
2. Be a registered and active supplier of at least 5 libraries of national repute (e.g. IISERs, IISc, IITs, NITs, VSSC, CSIR Research Laboratories, Universities).
3. Membership in any of the following
  - a. Good Offices Committee
  - b. Federation of Publishers and Booksellers Association of India
  - c. Any other State/National Association of Book Suppliers
4. Firm should have PAN issued by the Income Tax Department, Govt. of India.
5. Firm should have filed Income Tax return of last 3 consecutive years (2013-14 to 2015-16).
6. Should have annual turnover of more than Rs.1.5 Crore in last 3 consecutive years (2013-14 to 2015-16).
7. Ready to pay Rs.10,000.00 (Rupees Ten Thousand Only) as refundable deposit, if selected as approved book supplier.
8. Firm has not been de-listed in the last three years by any of the institutes/Universities or Government organization.
9. Should have an outstanding past performance in supply of books to the IISER Thiruvananthapuram (This condition is applicable, only if the firm was an approved supplier of the IISER Thiruvananthapuram).
10. Should be a registered firm in India.

### **Requirements/eligibility for Subscription Agencies:**

1. 5 years' experience in supply of Journals/e-journals/databases in the field of science and research to reputed Science Libraries.
2. Be a registered and active supplier of at least 5 libraries of national repute (e.g. IISERs, IISc., IITs, IIMs, NITs, VSSC, CSIR Research Laboratories, Universities).
3. Membership in any of the following
  - a. Good Offices Committee
  - b. Federation of Publishers and Booksellers Association of India
  - c. Any other State/National Association of Book Suppliers
4. Should have annual turnover of more than Rs.15 Crore in last three consecutive years (2013-14 to 2015-16) .
5. Firm should have PAN issued by the Income tax department, Govt. of India.
6. Should have filed Income tax return of last three consecutive years (2013-14 to 2015-16) .
7. Firm is not been de-listed in the last three years by any of the institutes/Universities or Government organization.
8. Ready to pay Rs.10,000 (Ten Thousand only) as refundable deposit, if selected as approved subscription agency.
9. Should have an outstanding past performance in supply of journals/e-resources subscription to IISER Thiruvananthapuram (This condition is applicable, only if the firm was an approved supplier of the IISER Thiruvananthapuram).
10. Should be a registered firm in India.

This enlistment will be valid initially for One year and short closed/extendable for further 2 more years under satisfactory performance, at sole discretion of the institute.

The enlistment of suppliers shall be based on their status determined from the information furnished in the application and also by confirming the authenticity and suitability.

After enlistment, separate communication will be sent to the enlisted vendors asking for the financial offers. Institute will finalise the vendors based on the maximum discount offered (among the enlisted vendors).

The decision of the Institute regarding enlisting of the suppliers shall be final. Institute reserves the right to shortlist the vendors/agency based on the criteria as above. Enlisting is not to be concluded as right for the vendor/agency for entering in to a supply contract with the Institute under any circumstances.

Application in the prescribed format and the supporting documents are to be sent to:

**The Registrar**  
**Indian Institute of Science Education & Research (IISER)**  
**Thiruvananthapuram**  
**1<sup>st</sup> Floor, Computer Science Building**  
**CET Campus, Engineering College PO**  
**Thiruvananthapuram- 695016**

Superscribe the envelope with “*Application for enlisting of suppliers of books*” or  
“*Application for enlisting of suppliers of journals*” as the case may be.

Registrar