

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुवनंतपुरम
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH THIRUVANANTHAPURAM

FINANCIAL BID – HOUSE KEEPING AND ALLIED SERVICES

Sl.No.	Wages (for 8 hours/staff) as on 4.11.2015	Housekeeping Staff	Lady Hostel Supervisor	Office Boy
1	Basic Wages			
2	Dearness Allowance			
3	EPF % (Employer Contribution)			
4	ESI % (Employer Contribution)			
5	Bonus % (Presently 8.33% subject to a maximum of Rs.3500/-)			
7	Agency Service Commission % including all overhead charges like uniform, washing etc..			
Total CTC for deployment of one staff for 8 hours				
Charges for Housekeeping Materials (Constant)		Rs.20,000/per month.		
Charges for Removal of Waste Materials from the Institute's HoR, Annex Buildings and Main Buildings etc.. (Constant)		Rs.10,000/ per month.		

DECLARATION

- 1) We understand that if any amount quoted above is less than the prevailing Basic Wages/VDA will lead to disqualification of bid even if, we are technically qualified.
- 2) We also understand the any amount quoted towards agency commission is less than the TDS value will lead to disqualification of bid even if, we are technically qualified.
- 3) We confirm that the above quoted rates are inclusive of all statutory liabilities as on date.
- 4) We also confirm that we abide by all the terms & conditions and we do not have any counter conditions.
- 5) We also confirm that the personnel will not be deployed on duty for more than 8 hours per day and in case of deployment beyond 8 hrs, overtime as applicable will be paid after due certification by the Institute authorities.
- 6) We also confirm that in the event of award of contract, the wages for the deployment as said above will be disbursed by us on or before the 7th day of every month. The bill for the same will be submitted along with the statutory supporting documents before 10th day of every month.
- 7) We are solely responsible for observing the service conditions of the personnel deployed as per the prevailing statutory directives from the relevant controlling authorities.

Place :

NAME & SIGNATURE OF THE TENDERER

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Date:

(With Office Seal & Stamp)

Note:

- 1) Basic Wages & VDA should be at par/above the prevailing wages applicable to Trivandrum as notified by the Office of the Chief Labour Commissioner (Central), Ministry of Labour & Employment, Govt. of India. Revision in Basic Wages/VDA/EPF/ESI will be made applicable by this Institute as per the notification issued by the Gol time to time.
- 2) Agency Service commission is to be clearly indicated as said above, which is applicable for the deployment of staff members for eight hours only.
- 3) No other charges applicable except the above mentioned.
- 4) As per the notifications of Central Government, the Services of Housekeeping & Allied Services to the Government Institutions are exempted from paying Service Tax. Hence the same is not applicable. However in case of any decision taken by the Government in the later stage after commencement of the contract, the same shall be considered for applicability as per norms.
- 5) In case of eventuality that all the components of the charges as said in previous page remain same for different competitors, Institute reserves the right to decide the tender in favour of the agency, who has been providing similar service to the Government Organisation/Institutions etc..

I have gone through the above and understood.

NAME & SIGNATURE OF THE TENDERER
(With Office Seal & Stamp)